

**MINUTES OF CRAUC
Falkirk Council
12th December 2019**

Present: E Hogg, J Davidson, C Herron, S Black, G Barker, B Sutherland, A Duncan, G Michie, P MacNab, K Hardy, I Haigh, L Jones, M Horrocks, D Maclennan, M Gray, J Anderson.

Apologises: O Harte, D Corsar, S Walker, L Bailey, I Fleming, C Mitchell. A Schofield, D Murdoch.

Item		Action
1	Introductions and Apologies	
	Everyone introduced themselves and the organisation they represented	
	Apologies for the meeting are noted above	
2	Minutes of Previous Meeting	
	EH went through the minutes of previous meeting	
3	Matters Arising from the Minutes of Previous Meeting	
	Action under item 3 can now be closed (PMac).	
	Action under item 4.1.1 can now be closed. No-one came back to EH re mobile working apps. Iain Ross/Symology can be contacted if there are any issues (EH).	
	Action under item 4.2 can now be closed. EH distributed this information to the group (EH).	
	Action under item 4.6.2 can now be closed (GB).	
	Action under item 4.6.3 can now be closed (DC).	
	Action under item 7 against GM can now be closed.	
	Action under item 7 against AS will remain open until the next meeting as AS not present.	
4.0	Symology	
4.1.1	General	
	Invoicing – Stirling advised they are sending out paper invoices. Paper invoices are not reaching SGN as all their invoices are electronic now. AD advised that PDF invoices are sent to sgn.ap@sse.com . GB says to keep open to see what DC says.	DC/AD
	EH mentioned that was a SW notice sitting at Works Closed but the site was still open (Dock Street, Bo'ness). Barriers kept falling into the open excavation. Site has been FPN'd. SW have been asked already to undertake this as a matter of urgency. JD passed details to SW.	
	GB advised that Stirling are monitoring an influx of urgent notices from Clancy for lead renewals on embargo routes.	
4.2	Programme of Major Works & General- Co-ordination	
	EH – all Falkirk planned resurfacing works will be noticed in Symology as and when dates are known/planned.	
	GB – advised that this is the same for Stirling.	

	Stirling Council's Christmas Embargo started from 2nd December and affected routes are in Symology. GB asked that emergency works on any of these routes are reinstated as soon as possible.	
	EH will distribute Falkirk's Christmas Embargo information.	EH
	It was noted that works required near polling stations on 12 December should be avoided unless there is an emergency. Falkirk have placed non-works disruptions into Symology.	
	GB noted works at A84 Collie north of Doune – 07:00hrs until 19:00hrs during the day from 24 until 27 February.	
	Bridge of Teith at Doune going to be closed from Saturday 12 January until Saturday 1 February. There will be a diversion in place & the distillery road will still be open. Narrow bridge closed only.	
	Utilities – no major works were raised.	
4.3	Performance Indicators	
	Inspection Sample Report	
	EH noted that Falkirk's sample inspection figures were very good. SPEN, SW and SGN were all sitting at 100% for sample inspection figures from 2019 Q2. EH thanked the utilities for their good work.	
	JD stated that he had FPN'd 3 jobs in the last 2 days in the Falkirk area.	
	GB – SPEN's sample inspection figures have improved since new contractors have taken over (Spratt Multi Utility).	
	SB noted that Stirling continue to have issues with CityFibre and their low figures on the inspection report are addressed at weekly meetings with them.	
	Defect Report	
	No concerns with this report were noted.	
4.4	Traffic Sensitivity, Proposed Changes to Road Designations and Engineering Difficulties	
	EH and GB stated there was no proposed changes to road designations.	
	AD advised that 4 skeletons were found in Murray Place, Stirling when digging and had to dig with caution thereafter. Requirement for archaeologists when digging more than 900mm deep. Damaged patch here & hole patch to be taken out. SGN were thanked for their assistance and helpfulness with this.	
4.5	National Street Gazetteer (NSG)	
	It was noted that conventions have changed. Authorities using Roadnet have major changes to undertake at a cost. Further update to be provided at the next meeting.	
4.6	Reinstatement, Signing & General Safety Issues	
4.6.1	Timescales for undertaking final reinstatements	
	No concerns raised.	
4.6.2	Timescales to pick up barriers	
	EH asked the group if were happy for the agenda to be updated and remove 4.6.2 as it is no longer necessary. Group agreed. EH to send over updates/agenda for DC/Stirling.	EH
	It was noted that there was a big difference with Spratt taking over SPEN works	
	GB mentioned that SGN were still using hangman signs on major works & that the jobs weren't being checked daily or being bagged which isn't	

	adequate for major works. In use at Murray Place.	
	JD said that the signs in Kinneil Road, Bo'ness weren't doubled covered. GB said that he was picking up signs/barriers that hadn't been double bagged due to the weather. Utilities should make the safe before going home. AD advised 1000 sandbags coming next Wednesday.	
	EH & JD mentioned again that the barriers were all down in Dock street, Bo'ness.	
4.6.3	National Coring Programme	
	Still going to plan. DC has sent a progress spreadsheet. Replies from all except Clackmannan. EH – coring complete, 1 core to go for void testing. In general there has been a few issues but much smoother than before. There was a delay with the delivery of cores and leaving limited time to meet utility companies however this can hopefully be caught up before the next milestone.	
5.0	Matters arising from RAUC(S)	
	EH attended the meeting last week. The Transport Act is awaiting to be signed by the Queen to confirm if this will be The Transport Act 2019 or 2020 depending when signed. The Act will start in April but some changes will not be implemented until the summer once further acts/laws are in place/updated. Advised that we all look at the changes to see how these will affect us. Kat Quane will comply a list of changes that will directly affect us from the Act. EH to distribute a link. Updated Code of Practice for Inspections was passed at this meeting. Aurora was brought up again. On track for April 2020. Training will be offered as e-modules free of charge to begin with. LJ advised this would be available a couple of months before going live (around February) & online tutorials – 2 months before & 1 month after. LJ stated this will need to be completed or your login will not work. The Commissioner will be recruiting 4 Inspectors of his own. No date given for when this will happen.	
6.0	Matters arising from Tayforth	
	No pressing matters arising. The Transport Act and national coring were both discussed at the meeting in depth.	
7.0	Other Competent Business	
	IJ mentioned Spratts had taken over from Clancy as SPEN's main contractor in November and asked for feedback to date on their performance. Positive feedback from Falkirk and Stirling. Good SLG and reinstatement times. Everything running well to date.	
	Fire hydrants – repaired for medium risks for up to 1 year. Send through to SW (Emma or Claire).	
	BT outstanding medium risk. GB says they are taking a while to accept their jobs. Email to be passed to BT.	
	PMac is retiring next year. Mike is taking over from him. EH thanked him for all his help over the years on behalf of the group. AD is also retiring from SGN next March. Again EH thanked him for all his help over the years on behalf of the group. Lora Bailey will replace him.	
	New road to be built in Stirling at Viewforth route along the A9 & town	

		centre.	
		JD gave a list of defects to GM/AD/IJ/BS. 1 is close to the Sensory Centre. 1 is for SW at Callendar Park View but it has not been accepted. SW - Dock Street photos attached to their notice as per 4.1.1. Westfield R/A – low SV cover which can tomorrow whilst Falkirk have TM in place for trial holes on the roundabout. JD will arrange a meeting after the meeting.	GM/AD/ IJ/BS
		EH asked the group if it was worth having an item on the Agenda covering defective apparatus and outstanding defects. Group agreed to add this in for next meeting. EH will update the agenda and pass to Stirling for the next meeting.	EH
8		Date of Next Meeting	
		Thursday 12 th March 2020 at 10.00 a.m.	
		Location: Springkerse, Kerse Road, Stirling FK7 7TE.	