

Argyll and Bute, Inverclyde and West Dunbartonshire Councils

CO-ORDINATION/LIAISON MEETING

Wednesday 7th June 2023

Present

Claire O'Brien	Argyll and Bute Council
Fred Hart	Argyll and Bute Council
Claire Kirkpatrick	West Dunbarton Council
Kevin Burns	Inverclyde Council
Lauren Goodman	Axionne
Gordon Michie	Scottish Water
David Murdoch	Network Rail
Emma West	Scottish Water
Julie Grieg	SGN
Lynne Kinnaird	SGN
Fiona McInnes	Scottish Water
Ian Dalrymple	BT Openreach
Andrew Matheson	Virgin Media
Karyn Davidson	Vodafone
David Thomson	SPEN
Gavin MacInnes	Virgin Media
Ian Hamilton	
Alan MacKechnie	
Kim Thain	

Apologies

Stephen Scanlon	BT Openreach
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Introduction & Apologies	COB welcomed everyone to the meeting and apologised for lack of reports due to absence. Apologies : Lauren Goodman Total of 14 Attendees no personal introductions required.	
Minutes of Previous Meeting	No amendments to previous meeting. a) Accuracy b) Matters arising. – No c) Action Tacking – Removal of Openreach @ Inverclyde agreed by KB	Item 3a Item 3b
Major Works	Item 4a – Major Projects - No comments on report from attendees.	Item 4a

	<p>Item 4b - Resurfacing works - Report has been collated and sorted by road to identify subsumed by surfacing schemes.</p> <p>ABC Cases Local Reference 3330504 & 3254289 potential to work with Openreach in Inveraray to subsume the defects.</p> <p>JG- SGN – Highlighted the need for authorities to contact their local SGN Plant Protection Office when working next to intermediate or high pressure mains to ensure works are being carried out safely under the gas act.</p>	<p>Item 4b</p> <p>COB</p>
<p>Traffic Management Proposals</p>	<p>5a - CK - West Dunbartonshire Council</p> <p>Permits have been issued with site specific instructions to for Traffic Lights to be manned between 7am – 7pm on a particular roads. These instructions have not been followed. To allow us to address the situation we are looking for ways to improve this situation. Previously discussed charges this was to re coup costs to WDC on sending staff out to site to address the issues from disgruntled customers. Letters have been sent.</p> <p>JG- SGN – - Not aware of any failure to compliance on SGNs part and would accept any charges unless correct procedure is followed and is not aware of any improvement notice, which would be followed through if inspection failures showed a failure to respond, no provision under TTRO or Traffic Light application for charges to be taken.</p> <p>“Not sure where you are coming from it seems a knee jerk reaction to solve an issue which isn’t there.”</p> <p>CK – Reiterated the provision for manned lights when approving a permit, when TM companies are contacted they say someone will be onsite in a certain amount of time and we are still chasing them three or four hours later, which means WDC are having to constantly return to site and provide provisions due to no compliance to instructions in approved permit.</p> <p>JG- SGN – Traffic Light Application form clearly states manually operated lights should be for a short limited time. 7am – 7pm is unreasonable and I would challenge any application received asking for lights to manned for twelve hours a day. This would breach</p>	

	<p>the Pink Book, Red Book, Traffic Act as well as putting SGN operatives and the public in danger.</p> <p>A third party complaint would generate a third party inspection which is a fee of £36 which is the only fee available for you to charge at this time. There is no enactment of any charges you can put through.</p> <p>If there is a serious issue why have you not contacted us directly?</p> <p>CK - Did not want to single out any particular utility / traffic management, that's why the correspondence was sent out to everyone. If anyone is not happy please put in an email to myself directly and I will pass to my management.</p> <p>JG- SGN -- Email response has been sent, there is no legal provision for charges unless we fail to respond to a live site failure and do not respond within two hours, at which point you would need to phone the utility company not the TM company.</p> <p>CK - On occasions where this has been necessary both Utility and TM companies have been called with failure to attend within the two hours.</p> <p>JG- SGN -- Manually controlled traffic lights for a long period of time is in breach of codes of practice, advice notes are not enforceable by law. This is a difficult area and I would rather do this by discussion.</p> <p>CK - Asked for Julie to send an additional email specifically regarding disputing the 7-7 Traffic light manning.</p> <p>COB - Not unusual for requests with ABC for 7-7 manually operated lights to alleviate grid lock on the network.</p> <p>JG- SGN -- Reiterated the breach of codes of practice with this instruction.</p> <p>Fiona SW- We need to look into if the Traffic Lights are being set up correctly to manage the traffic flow and only in exceptional circumstances and site specific, I myself have seen requests for seven to seven manually operated traffic lights and I have seen local authorities setting up lights in the same area which are not. Going forward we need to look at new technology in terms of vehicle activation available, I</p>	
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	<p>have an outstanding action to speak to SRL to organise a presentation at RAUCS for the next generation of traffic lights which can manage and adjust traffic flows more efficiently.</p> <p>I agree with Julie seven to seven manual control of lights should be an exception on a very rare occurrence and would welcome discussion.</p> <p>David - SPN - Would echo previous comments from Julie and Fiona and would like to know either way if they have or do not have any SPEN examples of noncompliance as at the moment everyone is wondering if it is their organisations at fault.</p> <p>Fiona - SW – Suggested action to be taken forward to continue this discussion out with this forum to provide answers on the issues which have been raised.</p> <p>CK - Agreed and will share if all organisations are happy with this</p> <p>5b - INV TTRO application form</p> <p>KB - Please see item 5b, standard form which goes to all applicants. In the past where we have tried to accommodate TTRO applications within the shortest notification period.</p> <p>Recently Scottish Water, Sunbelt, Coneworks and Class One applications which had previously applied for TM stipulating Road Closures or Parking Suspension are being resubmitted retracting the parking suspensions due to the strict notice period which is being strictly adhered too.</p> <p>In our opinion TM companies seem to be adjusting the proposals to suit the works programmes rather than the safest procedure from their initial requests.</p> <p>So just to reiterate the Notice Periods will need to be adhered to and the TM Companies are aware of it.</p> <p>KB – Agreed that this could now be removed from the agenda.</p>	<p>CK</p> <p>Item 5</p>
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<p>Permissions / Licences</p>	<p>CK – Embargo on Balloch Road for 10K on 17th July and from Balloch to Gartnaharnish for the UCI Cycling Championship from the 4th - 13th August.</p> <p>No further comment from group.</p>	
<p>Statutory Undertaker Inspections</p>	<p>7a. Outstanding defects</p> <ul style="list-style-type: none"> • 6 months + report review <p>COB - Shared report with group 74 defects within the area, BT are being dealt with separately to this meeting.</p> <p>SSE @ Campbeltown no attendance on call. Local Reference: 2468328 to be chased.</p> <p>JG –SGN – Why has this commissioner’s report included within this local meeting?</p> <p>COB - This is part of new agenda and new constitution.</p> <p>JG –SGN – 6 Months and over is not in the new constitution and this is purely a commissioners KPI.</p> <p>COB – It is still good to have site on this and no improvement notices will be initiated from the report.</p> <p>110 Outstanding Inspections since 2022 and before.</p> <p>Urged everyone to go through and review the report.</p> <p>7b. Sample Inspections</p> <p>ABC – BT Sitting at 80% Sample A SW sitting at 75% Fiona and COB to look at this.</p> <p>Inverclyde - All samples at 100%</p> <p>WDC - All Samples at 100%</p>	<p>Item 7a</p> <p>COB</p> <p>Item 7b</p> <p>COB /Fiona</p>
<p>Permanent reinstatements due</p>	<p>ABC – 17 overdue works some of which may have been registered incorrectly.</p> <p>Inverclyde have 6 and West Dunbartonshire have 2</p> <p>GM to check system for errors as works showing as incomplete on system.</p>	<p>Item 8</p> <p>GM</p>

	COB thanked GM for continuing to keep all area teams informed and up-to-date.	
Improvement Notices	<p>a. Argyll and Bute BT Openreach continues problems - One of the three improvement notices were dropped last month. As per latest commissioners new letter was promoting if utilities are performing for three consecutive month's discussions are to take place. A number of high level meetings have taken place locally.</p> <p>b. Inverclyde Council No issues.</p> <p>c. West Dumbarton Council No improvement notices, few concerns with Cityfibre meeting to be arranged to discuss any concerns.</p>	
Matters arising from Area and National RAUCs	<p>No minutes from last meeting to discuss.</p> <p>JG noted that the Openreach presentation from Ian Dalrymple on trial of Viofix Cold Lay and how successful it has been. Hopefully moving forward this product will be accepted.</p> <p>Date for next Area Raucs 26th</p>	
AOCB	<p>a. Argyll & Bute Council COB - John Street, Helensburgh incident with Scottish power put a notice on for give and take but have closed the road according to Helensburgh Advertiser website, David SSE has contacted the contractors but no response, a comment has been added to the notice and an email sent asking to remove immediately or apply for an emergency TTRO.</p> <p>b. Inverclyde Council KB - La Ref 2608919 Historic Gas Pipe Line pursuing Energy Assets there was an issue with installing the pipe line which was effecting surface drainage and culverts, a number of meetings were had at the time for design proposals. Works have now been completed with no design approval and we have now been chasing Energy Asset for representation to advise what design and how the pipeline was fitted through the culverts.</p> <p>Stephen McGill to look into and find out exactly what has gone on it sounds like an SGN adoption which Energy Assets have carried out.</p> <p>KB - Scottish Water consequential damage at Johns Road ongoing with poor response from Scottish Water. Going forward please can correspondence be</p>	SM

	<p>sent with any updates to Inverclyde to alleviate the need to pursue SW?</p> <p>Fiona SW - As this is on the Sewer Surcharge, Derek Rush network analyst has been contacted, who will hopefully get to site next week and then instruct repairs. Will also check on other cases with Emma.</p> <p>c. West Dunbartonshire Council</p> <p>CK - Glasgow Road, Dumbarton – Still awaiting response from SGN regarding defective apparatus 16/05/2023. Receiving a number of complaints.</p> <p>JG - Brought up with Senior Management in the region and will resend.</p> <p>d. Arqiva - No Response</p> <p>e. Axione – No Response</p> <p>f. CityFibre - No Response</p> <p>g. Network Rail</p> <p>DMurdoch - Looking for confirmation on Notifying bus companies / emergency services with TTRO information. Andrew from ABC asked the TM company if they had contacted Police Scotland for A814 Port nacaple.</p> <p>Fiona MacInnes - If it is an emergency it falls to contractor, if planned at approval stage Roads Authority send a list out.</p> <p>COB and David Hutchinson confirmed they had no idea why this would be the case and mentioned they have been cut out of the consultation process.</p> <p>h. Petroineos Manufacturing Scotland Ltd - No Comment</p> <p>i. Scottish and Southern Electricity Networks - No Response</p> <p>j. Scottish Water</p> <p>Fiona – Monthly sample inspections one or two per quarter no particular concerns but will look into and ensure it is not a specific contractor.</p>	<p>Fiona</p>
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	<p>Other issue looking at works on embargo routes for the cycling championship and checking works are not required prior to the dates.</p> <p>Looking at Sample A and Target A inspection on the list overdue inspections - all apart from one are all cleared of our inspections accepted list as signing and guarding failures only. Is there something else in the system I need to do to clear these from the system?</p> <p>COB – To look at list.</p> <p>k. SGN JG – Format for reports being looked at by Ian Ross and Symology for each cluster local RAUCs will be able to run a report.</p> <p>Thanks to everyone in the call for help during national coring.</p> <p>Inspection Stats - I highlighted an error over the last few of years and they have finally taken action and re ran the report over the 1st and 2nd June and reissued, however they didn't check the report and stats have now increased, I contacted Symolgy immediately and they have reverted back to the original until they figure out what went wrong. So the saga continues.</p> <p>l. SP Energy Networks – No Comment</p> <p>m. Virgin Media Group AM – Helensburgh and Cardross expansion works are continuing, and we are working to reduce the historic defects.</p> <p>n. Vodafone Limited - Vodafone have split with Cornerstone mobile works and furniture and Vodafone responsible reinstatements.</p>	COB
Date of Next Meeting	?	