



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING held on 5th FEBRUARY 2019

THE DOME ROOM, NEW REGISTER HOUSE, EDINBURGH

Present:

Fiona McInnes (Chair)	FMcI	Scottish Water
Alan Heatley	AH	Midlothian Council
Brian Wilson	BW	Scottish Borders Council
Carol-Ann Dodd	CAD	Midlothian Council
Kevin Hamilton	KH	West Lothian Council
David Ross	DR	AMEY
Tom Flaherty	TF	City of Edinburgh Council
John Henderson	JH	Scottish Borders Council
Jason Halliday	JHa	West Lothian Council
Andrew Matheson	AM	Virgin Media
David Hunter	DH	GTC
Ruth Scott	RS	SSE
Eleni Gigourtaki	EG	East Lothian Council
Katrina Hardy	KH	INEOS
John Mitchell	JM	Verizon
Karyn Davidson	KDa	Vodafone
Julie Greig	JG	SGN
Brian Cooper	BC	Secretarial Support
Angus Carmichael	AC	Scottish Road Works Commissioner
Adrian Henzler	AHe	Openreach
Caroline Mcadam	CMcA	Network Rail
Nichola Millar	NM	SGN
Elaine Stewart	ES	SP Energy Networks
Jim Forbes	JF	Cityfibre
Chris Murray	CM	Sky
Stuart Abbott	SA	Edinburgh Trams
Ian Humphries	IH	ENERGETICS
Robert Young	RY	SG Dig Scotland
Clark Findlay	CF	INEOS FPS
David Hearty	DH	MBNL/EE/3

Apologies: Stuart Harding, Kevin Skinner, Kevin Douglas, Craig McQueen, Andrew Crosgay, Douglas Haughey

1. Welcome, attendance and apologies

Chair Fiona McInnes welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

2. Minute of previous meeting

- a) Approved as a correct record
- b) Action Tracking – Item2(b)(i): Dispute Resolution Panel – Rope on Cones, Scottish Water (SW) and City of Edinburgh Council. The Dispute Panel (JG and JHa) circulated the outcome of their review prior to the meeting. SW have requested the Panel provide clarification to the outcome of the review. FMcI requested the Panel meet briefly after meeting on 5/02/19 to consider SW’s request for clarification. Due to conflict of interest FMcI requested Alan Heatley to act as independent “Chair”, should this be a requirement ACTION: JHa/JG/AH

Post Meeting Note: Immediately following the meeting, and after considering SW’s request for clarification, the Dispute Panel confirmed that the request was out-with the remit of the dispute and that all operational works should comply with the “Red Book”, and all other Codes of Practice.

Item 2(b)(ii): concluded by using amended Agenda for today’s meeting.

3. Matters arising from Local RAUC Meetings

- (a) City of Edinburgh Council – nothing to bring to SERAUC attention
- (b) East Lothian Council – nothing to bring to SERAUC attention
- (c) Midlothian Council – nothing to bring to SERAUC attention
- (d) Scottish Borders Council - nothing to bring to SERAUC attention
- (e) West Lothian Council – JHa advised local coordination meeting arranged for week commencing 11th February – raised concerns at continuing absence of Energetics
- (f) Improvement Notices – the updated South East area spreadsheet had been circulated prior to the meeting. MLC and WLC confirmed the content for their respective areas. TF referred to huge improvement in Edinburgh Council area by all Undertakers.

4. RAUCS Meeting on 5th December 2018 – Update/Matters Arising

FMcI provided background information in relation to the following matters:

- The revised and approved Advice Note 3(AN3), plus Appendix, would be circulated via the Area RAUCS (see 5(a) below)
- There will be no change to the Inspection Fees – continue to be index-linked with full review again in 5 years

- No full review of the SROR until the SROH review completed (suggestion that the first draft was to be issued for a six-week consultation in January 2019 was queried)
- Inspections WG meeting arranged for mid-February with report due to the March RAUCS meeting (Draft Inspections Code of Practice e-mailed by BC on 10/03/19)
- The SROR WG would consider the datum level to be used for the depth of u/g apparatus installed in a road verge
- The Commissioner encouraged Area Committees to discuss Safety and Traffic Management matters in more depth and detail
- Super Users Meeting planned for February to provide sight of the “Aurora” software
- Discussions were taking place, led by David Armitage from Aberdeenshire Council, regarding dealing with litter on high speed dual carriageways

5. National and Local Coring Updat

a)National: The revised and approved AN3 plus Appendix had been circulated on 4th February 2019. The Commissioner was pleased to say that the Western Isles and the Trunk Roads Operating Companies would take part in the current Coring Programme.

b) Local:

(i)Roads Authorities Programmes – TF advised that the CEC had issued the second batch to the SUs on 1/02/19.

JH advised a coring programme was being launched in Scottish Borders area to establish/confirm roads/locations where Coal-Tar mixed materials may have been used. Discussion on the importance of such locations being identified from the Undertakers point of view ensued, and the concerns of SEPA was raised as well. FMCI concluded by warning all need to be aware of this potential hazard. A 2018 Paper published by SCOTS (Martin Polland) on this topic was circulated by BC on 8/02/19.

(ii) Statutory Undertakers Programmes – No changes reported

6. SRWC Report and Performance

a) SRWC Report: AC encouraged attendance from the RAUCS Community at the HAUC-UK National Convention on 16th May, 2019.

AC confirmed that he was seeking a replacement Performance Manager as Nisha Bunting had left for another post.

He advised that his 2017/18 Annual Report should be concluded within the next two weeks (link to Commissioner’s Annual Report circulated by BC on 22/03/19).

He warned that penalties were likely to be imposed if no progress was evident in the Improvement Plan process.

AC also concerned at gaps in the RAUCS Calendar, missing dates for SERAUC meetings and local coordination meetings.

Lindsay Henderson was engaged in revising the Qualifications of Operatives and Supervisors requirements on behalf of the Commissioner.

b) SRWC Indicators and Statistics: AC explained that the quarterly Area RAUC dashboards would in future be combined into one Scotland-wide document. The new format would allow Cities to compare with each other. However, he stressed that where failures are identified a response will still be required from the organisation involved – Responses are due prior to the corresponding quarterly Area RAUC meeting (also see the information/response e mail address contained in the March 2019 SRWC Newsletter circulated by BC on 22/03/19)

7. Safety

a) Safety Concerns/Issues – No matters highlighted for discussion.

b) Traffic Management Issues – JG queried why SGN was always being asked to provide a drawing for even the most basic TTM – the RAs were not aware this is the case.

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events –

Major Works: RAs advised all their works are on the SRWR as required.

(b) Statutory Undertakers Major Works – all confirmed all works entered on the SRWR as required. JF confirmed Cityfibre work mainly residential areas in Currie and Balerno and Leith. JF will make programme available for circulation (post-script: Cityfibre programme circulated on by BC on 08/02/19).

(c) Superfast Broadband Update – Robert Young provided the following update report for the South East of Scotland area for the Minute:

DSBB Programme is still on planned Programme Targets and have achieved nearly 3800 LIVE CABS and over 550 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP). Exchange Only Line (FTTC EO) solutions, which involve 2 new Streetside Cabinets/All In One – AIO – Cabinet/Fibre to the Remote Node (FTTrN), account for the remainder. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be potholing and moleplough works in rural areas.

The Contract 1 deployment ended in March 2018. An Extended Build Programme is now running until December 2019, and will be predominantly FTTP deployment. There will be limited work in Edinburgh, although the city will be affected by Openreach's own Fibre First roll out.

Beyond that there is a further deployment planned, termed “Reaching for 100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with award expected sometime this year.

9. Proposed Changes to Road Designations

No changes to Road Designations.

10 Management and Operation of the SRWR (including any matters/items of note relating to the Gazetteer, the SAT and the Community Apparatus VAULT) –

AC explained that as the Regulations required for the 2019 invoices for the Prescribed Fees and Amounts had been delayed the normal time allowed for payment would be less than normal (60 days reduced to 30 days) but he would appreciate prompt payment to ensure sufficient funds are collected to cover the first quarter’s payments.

AC reported a great response to the Super User dates – 12 to 15 February, 2019

He added that he hoped that the Inspectors Mobile App would be available in April, the Steering Group was heavily involved with the Aurora software and reminded the meeting that training was available on the new Permits and Consents module - contact Iain Ross for places.

AC confirmed that Works Management Systems linked to the SRWR is the way forward.

FMCI advised that the Works Promoter App was on trial in Dumfries and Galloway. This App would speed up some aspects.

Cityfibre’s involvement in numerous App trials was acknowledged.

JG praised the VAULT App also, and AC encouraged further use of and development of Apps by the SAT.

- a) Gazetteer – the Group was progressing the Scottish Gazetteer Conventions (circulated by BC on 08/02/19)
- b) SAT – full day focusing on the Aurora software. Possible release date February 2020
- c) VAULT – see references elsewhere in Minutes

14. Any Other Competent Business

1. FMCI drew attention to the HAUC-UK National Convention being held on Thursday 16th May at Emirates Old Trafford.

2. FMCI thanked Caroline McAdam for her involvement and input to the SERAUC over a long number of years and wished her well in her forthcoming retirement from Network Rail

15. Next Meeting: Tuesday 14th May, 2019.

Other Meeting Dates in 2019: 13th August and 12th November.

BMC - April 2019(subsequently amended June 2019)