



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING held on 14th MAY, 2019

THE DOME ROOM, NEW REGISTER HOUSE, EDINBURGH

Present:

Fiona McInnes (Chair)	FMcI	Scottish Water
Alan Heatley	AH	Midlothian Council
Brian Wilson	BW	Scottish Borders Council
Carol-Ann Dodd	CAD	Midlothian Council
Susan Thackray	ST	West Lothian Council
David Ross	DR	AMEY
Tom Flaherty	TF	City of Edinburgh Council
John Henderson	JH	Scottish Borders Council
Jason Halliday	JHa	West Lothian Council
Andrew Matheson	AM	Virgin Media
Craig McQueen	CMcQ	Scottish Water
Ruth Scott	RS	SSE
Hannah Tiffin	HT	East Lothian Council
Katrina Hardy	KH	INEOS
John Mitchell	JM	Verizon
Karyn Davidson	KDa	Vodafone
Kevin Douglas	KD	SGN
Brian Cooper	BC	Secretarial Support
Iain Ross	IR	OSRWC
Adrian Henzler	AHe	Openreach
David Murdoch	DM	Network Rail
Rachel Douglas	RD	SGN
Stuart Harding	SH	City of Edinburgh Council
Jim Forbes	JF	Cityfibre
Chris Murray	CM	Sky
Stuart Abbott	SA	Edinburgh Trams
Douglas Haughey	DH	CenturyLink
Clare Callaghan	CC	Scottish Water
David Hearty	DH	MBNL/EE/3
Andrew Alexander	AA	CTIL/TELEFONICA
Nic McCormick	NMcC	Lothian Broadband
Andrew Crosgray	AC	GTC
Gerry Cullen	GC	Transport Scotland/Traffic Scotland
David Bromley-Walsh	DBW	MBNL/EE/3

Apologies: Robert Young, Lisa Haston, Elaine Stewart, Gordon McMillan, Clark Findlay, Susan Pickard, Nichola Millar, Julie Greig

1. Welcome, attendance and apologies

Chair Fiona McInnes welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

2. Minute of previous meeting

- a) AH disagreed with the wording of the Action Tracking Item 2(b)(i): Dispute Resolution Panel – Rope on Cones, and requested clarification. Following the meeting revised wording was agreed with AH, and JHa and JG as members of the Dispute Panel, and following approval from the Chair the revised Minutes can be viewed on the website.
- b) Action Tracking – Item2(b)(i): Dispute Resolution Panel – Rope on Cones – Although Scottish Water and the CEC agreed the dispute had been resolved and it was acknowledged barriers were required in the Code of Practice, during discussion the question was raised: can rope be used in addition to, as well as, barriers? And should RAUCS be considering taking this matter further by asking for the Code of Practice to be reviewed? Chair to raise again at RAUCS on behalf of SERAUC.

ACTION: FMcI

3. Matters arising from Local RAUC Meetings

- (a) City of Edinburgh Council – nothing to bring to SERAUC attention
- (b) East Lothian Council – nothing to bring to SERAUC attention
- (c) Midlothian Council – nothing to bring to SERAUC attention
- (d) Scottish Borders Council - nothing to bring to SERAUC attention
- (e) West Lothian Council – nothing to bring to SERAUC attention
- (f) Improvement Notices – the updated South East area spreadsheet had been circulated prior to the meeting.

4. RAUCS Meeting on 6th March, 2019 – Update/Matters Arising

FMcI provided background information in relation to the following matters:

- The revised and approved Coring Advice Note 3(AN3), plus Appendix, is on the website. The timetable for the programme is on Page 2 of AN3. The tender should be issued on Quick Quote to be returned mid-April - see 5(a) below also.
- The Inspection Fees would remain at £36.00 and continue to be index-linked with full review again in 5 years
- The review of the SROR had been suspended until the SROH is published – publication coincided with the RAUCS Meeting date of 6/3/19
- Having discussed the coring for Coal-Tar locations raised by the South East, RAUCS decided it was not the right time to invite SEPA to attend a RAUCS

Meeting. It was noted the Street Works UK and ADEPT are also considering this - Martin Pollard (author of the SCOTS Paper on this matter, will check what actions they are taking and keep the Community informed.

5. National and Local Coring Update

a) National: CMcQ advised the programme should be ongoing in accordance with the programme/timetable in AN3 so the deadline for Sample lists being sent to the SUs is Friday 17th May. JHa, on behalf of West Lothian Council as Lead Authority, confirmed that two bids had been returned under the Quick Quote basis and it was likely that Stangers would be the coring contractor for the South East.

b) Local:

(i) Roads Authorities Programmes – TF advised that the CEC’s programme was ongoing.

JH confirmed the SBC coring programme was only to establish/confirm roads/locations where Coal-Tar mixed materials may have been used. See also last bullet-point under Item 4 above. Following further discussion on this matter which raised a number of un-answered questions such as what level of testing is required/appropriate, and what happens next?, the Chair undertook to raise this matter at RAUCS again. **ACTION: FMcI**

(ii) Statutory Undertakers Programmes – No changes reported, SGN, Scottish Water and others have programmes underway.

6. SRWC Report and Performance

a) SRWC Report: IR commented that the Fibre Toolkit previously circulated had not been approved.

He confirmed that the e-mail address for the OSRWC was to change to “srwc.gov.scot” shortly.

Also, as a result of failure to supply information to the Commissioner, when requested, in connection with their performance reviews, two roads authorities are being considered for a stage 1 penalty letter - this letter details proposed enforcement action by the SRWC.

b) SRWC Indicators and Statistics: IR and GM referred to the previously circulated performance information and suggested that no one organisation could be considered to be better or worse than before.

AH raised an issue with colour-blindness – as the SRWC’s performance indicators are based on the traffic light system certain colour-blindness symptoms can mean not recognising the RED boxes – can the colours used be changed?

Differences between the info circulated compared to what is in the SRWR was also queried.

7. Safety

a) Safety Concerns/Issues – No matters highlighted for discussion.

b) Traffic Management Issues – Nothing raised for discussion.

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events –

Major Works: all RA works are on the SRWR as required, but SH advised of deep coring works on Leith Walk in Edinburgh to establish the rockhead level – end of June start. He also confirmed the Festival/summer embargoes would apply as usual and with the addition of the first Sunday of the month road closures, and offered to send a link and other information available to BC for circulation. **ACTION: SH**

As we are already into the months for local Galas and Ridings and other Festivals and events, SBC, MLC, WLC and ELC all confirmed that details were on the Register.

(b) Statutory Undertakers Major Works – all confirmed all works entered on the SRWR as required.

(c) Superfast Broadband Update – Robert Young provided the following update report for the South East of Scotland area for the Minute:

DSBB Programme is still on planned Programme Targets, and have achieved nearly 3850 LIVE CABS and over 625 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP) and Exchange Only Line (FTTC EO) solution. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be piling and moleplough works in rural areas.

The Extended Build Programme is now running until December 2019, and will be predominantly FTTP deployment.

Beyond that there is a further deployment planned, termed “Reaching for 100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with award expected sometime this year.

9. Proposed Changes to Road Designations

No changes to Road Designations at present, but SH did forewarn the Committee that future pedestrianisation plans in Edinburgh City Centre would result in significant changes. BW highlighted that Scottish Borders Council’s SED list would change following the outcome of the Coal-Tar coring programme. CAD advised of a future change to one location in Midlothian, and JHa said it was still early days for any changes in West Lothian.

10 Management and Operation of the SRWR (including any matters/items of note relating to the Gazetteer, the SAT and the Community Apparatus VAULT) –

SRWR: IR confirmed the Inspectors App had gone live and was available for use now.

He reminded everyone that the Prescribed Fees and Amounts must be paid by 2nd June.

“AURORA” is taking up everyone’s time at present, so no system changes likely in the meantime (until April 2020) – he reported nothing but good feedback on “AURORA”.

IR advised that Gamma Telecom was no longer an Undertaker on the Register.

- a) Gazetteer – IR confirmed that RAs were expected to send Data through the Improvement Service.
- b) SAT – focussing on AURORA - IR requested a Utility Representative for the SAT, preferably from the Electricity industry.
- c) VAULT – the Inspections Mobile App was raising potential FPNs – also on defective apparatus – FMcI stated this needs to be changed - IR asked for examples he can take up with Symology

11. Any Other Competent Business

- a) AH -At the recent Roads Authorities Liaison Meeting all the RAs voiced concerns about the amount of additional work involved in what they are expected submit to the Improvement Service under the Scotland Gazetteer Convention. IR suggested that as the Improvement Service is very keen on this they may be sympathetic to “softening” the deadlines. He further explained that initially RAs would submit data to Symology and the IS, with a more gradual move to the IS.
- b) SH stated that recovery of Inspection Fees had become an issue for the CEC with a significant amount of money involved. Undertakers can expect to receive an e mail on this issue from SH, also suggesting meeting to discuss this matter.
- c) TF asked if the Contact List for the South East area could be updated to include the newer Undertakers.
ACTION: BC

12. Next Meetings: Tuesday 13th August, 2019 and Tuesday 12th November, 2019

BC – 27th August, 2019