



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING held on 14th AUGUST, 2018

THE DOME ROOM, NEW REGISTER HOUSE, EDINBURGH

Present:

Alan Heatley (Chair)	AH	Midlothian Council
Brian Wilson	BW	Scottish Borders Council
Carol-Ann Dodd	CAD	Midlothian Council
Kevin Douglas	KD	SGN
David Ross	DR	AMEY
Tom Flaherty	TF	City of Edinburgh Council
Fiona McInnes	FMcI	Scottish Water
Jason Halliday	JHa	West Lothian Council
Andrew Matheson	AM	Virgin Media
Robert Young	RY	Scottish Govt. Digital Scotland
Ruth Scott	RS	SSE
Eleni Gigourtaki	EG	East Lothian Council
Kevin Hamilton	KH	West Lothian Council
Karyn Davidson	KDa	Vodafone
Julie Greig	JG	SGN
Brian Cooper	BC	Secretarial Support
Brian McAteer	BM	Energetics
Robert Gauld	RG	GTC
Nisha Bunting	NB	OSRWC
Kat Quane	KQ	OSRWC
Katrina Hardy	KH	INEOS
Adrian Henzler	AHe	Openreach
Clark Findlay	CF	INEOS
Caroline Mcadam	CMcA	Network Rail
Douglas Cairns	DC	Traffic Scotland
Nichola Greer	NG	SGN
Jonathan Crosbie	JC	Openreach
Douglas Haughey	DH	Centurylink
Gordon Russell	GR	Scottish Water
Carole McDonald	CMcD	Cityfibre
Elaine Stewart	ES	SPEN
Lisa Haston	LH	SPEN
Callum Redpath	CR	East Lothian Council

Apologies: Michael Hymers, Stuart Harding, Jim Forbes, Craig McQueen, Chris Murray, John Henderson.

1. Welcome, attendance and apologies

Chair Alan Heatley welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

2. Minute of previous meeting

- a) Approved as a correct record
- b) Action Tracking – No new actions raised/recorded.

3. Matters arising from Local RAUC Meetings

(a) City of Edinburgh Council – TF raised the following issues: (1) unacceptably high number of Emergency Works by SPEN – despite meeting Senior Managers no response had been received – AH advised of a similar situation in Midlothian. ES promised to follow this and the refusal of FPNs in East Lothian (Raised by EG) up.

(2) TF warned that due to vandalism and litter problems associated with redundant telecoms cabinets if no action was taken the Council would remove the cabinets and pursue the responsible organisation(s) to recover the costs involved.

(b) East Lothian Council – CR referred to the previously circulated Report giving the background to a request from Lothian Broadband to use diamond trenching (micro trenching) Nextec process as a trial in Gifford. ELC had not approved the application due to concerns and considered the process is not covered in the SROR, but had agreed to submit a report to SERAUC. Midlothian advised they had also been approached by Lothian Broadband. After some discussion the Chair (AH) agreed to raise the matter at the forthcoming RAUCS meeting with the suggestion the matter should be considered by the SROR Working Group. **ACTION: AH**

c) Midlothian Council – As 3(b)

d) Scottish Borders Council - nothing to bring to SERAUC attention

e) West Lothian Council – JH concerned at non-attendance of representatives from SPEN and Energetics at their recent local coordination meeting.

3(f) Improvement Notices – the updated South East area spreadsheet had been circulated prior to the meeting. In response to TF's concerns at lack of response from some Undertakers when he requested an update, AH (Openreach), FMCI (Scottish Water) and KD (SGN) all confirmed they would respond to TF by the 17th August.

4. RAUCS Meeting on 6th June, 2018 – Update/Matters Arising

AH provided background information in relation to the following matters:

- The SRWC had suggested the “rope and cones” matter raised by SERAUC should be dealt with as a formal dispute if unable to be resolved locally

- The lack of number of organisations transferring to the new Domain was raised
- A presentation on the Commissioner's new Website had been delivered to RAUCS
- AN3 Coring – was being reviewed by the WG
- The Inspection Fees WG would report to the September RAUCS Meeting
- The Inspections WG(due to meet in August- JG) remit would cover: Charging for repeat defective apparatus, Phasing of Cat A Sample Inspections and the Process for changing the priority of Defect Notices if the defect deteriorates.
- The Working Group recruitment exercise is complete
- The Commissioner had written to Dundee City Council to request a meeting with Senior Management regarding the new charging regime for TTROs
- Under Improvement Notices the Committee noted that new Contractors being employed by SGN were leading to improved performance
- An App for Traffic Management may be ready to be demonstrated at the September RAUCS Meeting
- The Version 4 Update of the SROH will consider a paper on Asphalt, including Mastic Asphalt (existing spec'n and use), and a specification for Core and Vac.
- No User Forums planned until 2019
- RAUCS is considering reducing the number of meetings each year to three, instead of the current four. It was also agreed that RAUCS and associated committee and working group meetings must be conducted more efficiently

5. National and Local Coring Update

a) National Coring Update - AH reported that the WG has met four times. He referred to an e mail from Craig McQueen, National Coring WG Chair, and highlighted the following:

The Lead Authority for the South East needs to be confirmed asap. As in the past Roads Authorities need to organise their own Coring Contractor – usually procured on an area basis by the Lead Authority – and they must be properly qualified as laid down in the specification that will be contained in the new forthcoming Advice Note, which will have to be followed and adhered to. Coring Contractor needs to be in place by 17/05/19 at the latest.

Actual coring on the ground to commence 30/07/19 and completed by 27/09/19.

KQ advised that some help would be available from the Commissioner's office as Jim Clegg (formerly RAUCS Roads Co-Chair) was joining the OSRWC on a three days a week basis and coring was one aspect of his remit.

NOTE : Post-meeting update - West Lothian Council has offered to take on the Lead Authority role.

(b)Local Coring Programmes Update – JH advised West Lothian had received some results recently but they had not yet been analysed.

6. SRWC Report and Performance

a) SRWC Report: KQ confirmed that the Performance Reviews are due to be issued in next few weeks.

She advised that the new Transport Bill has been introduced in the Scottish Parliament. Highlights are:

- Quality Plans for Reinstatements
- SRWC Inspection and Enforcement powers
- Doubling the SRWC penalties amount
- Qualifications of Operatives and Supervisors
- Information about apparatus on VAULT
- Safety at Roadworks CoP to apply to RAs in Scotland as well
- Noticing requirements changes for RAs

KQ suggested that the 2019/20 Fees and Amounts figures may be presented to the RAUCS September Meeting.

c) Performance: NB referred to the previously circulated Q1,2018,Dashboard Report and congratulated the South East RAs on their prompt responses. She acknowledged the responses received from some of the major Undertakers as well, but reminded the smaller Undertakers that they are expected to respond to the RED areas on the Dashboard too.

7. Safety

a. Safety Concerns/Issues – AH referred to the previously circulated Safety Alert about razorblades attached to roadworks/traffic management signage.

b. Traffic Management Issues – as no agreement could be reached on the previously minuted and continuing use of “ropes on cones” in the CEC area the Commissioner had suggested the matter should be dealt with as a Dispute. AH would escalate to RAUCS in September.

ACTION: AH

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events –

Events:

- Edinburgh Festival Embargo until early September
- Pedal for Scotland Event in West Lothian in September
- Higher than normal traffic flows in West Lothian on Livingston FC match days
- Midstock Music Festival at end of August(two days) Midlothian

- Vogrie Park(Midlothian) Fire and Light Festival for two days at end of September
- Kilt Walk(CEC and ELC) – 16th September
- Poppy Sportive event on 30th September in East Lothian
- Scottish Half-Marathon on 23rd September (ELC and CEC)

Major Works: RAs advised all their works are on the SRWR as required.

(b) Statutory Undertakers Major Works – all confirmed all works entered on the SRWR as required. Noted that SGN would resume major works at Haymarket in September.

(c) Superfast Broadband Update

RY provided the following update for South East Scotland:

DSBB Programme is still generally on planned Programme Targets. Have achieved over 3620 LIVE CABS across all of the 27 Councils in the Rest of Scotland Area. Number of Live CABS and planned activity for this and next Quarter for each LA is shown below (figures are approximate and unverified).

	CABS LIVE	FTTP LIVE	CABS for This and Next Q	FTTP for This and Next Q
East Lothian Council	>55	>5	Up to 5	Up to 10
City of Edinburgh Council	>180	>10	Up to 5	Up to 50
Midlothian Council	>40	4	Up to 5	Up to 5
Scottish Borders Council	>155	>30	Up to 30	Up to 40
West Lothian Council	>105	>20	Up to 5	Up to 10

Deployment is now almost exclusively for Exchange Only Line (FTTC EO) solutions, which involve 2 new Streetside Cabinets (or an All In One – AIO – Cabinet solution), or Fibre to the Remote Node (FTTrN), in effect a mini fibre CAB. Fibre to the Premise (FTTP) deployment has been fully ramped up, but this involves less civil engineering works and therefore impact on Roads Authorities and other utilities. There may be potholing and moleplough works in rural areas.

The Phase 1 Programme ended in DEC 2017 and a Phase 1 Delivery Report is to be issued to Councils in the coming months. There is further ongoing deployment works in 2018 and perhaps 2019 termed Extended Build from “Gainshare” funding, involving additional new CABS and FTTP installations.

Beyond that there is a further deployment termed “Reaching for 100” to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently under procurement.

9. Proposed Changes to Road Designations

None.

10. Management and Operation of the SRWR

KQ reported as follows:

New SRWR System version 3.7.0 expected late September - mainly changes to back-end processes involved. Some bug-fixes also included. Details will be published on the SRWR landing page, including info on any planned outages.

New SRWR reports due to be released imminently. Include ability to download Performance Review directly from SRWR.

Mobile Device App for Works Promoter is now available across all mobile platforms.

All organisations are reminded they should be using the new <http://srwr.scot> domain to access the SRWR. Any organisations experiencing issues should contact IR.

All Invoices for the Prescribed Fees and Amounts have been paid.

11. Gazetteer Report

KQ advised that Alex Ramage is to Chair the Group and work is progressing on the review of the NSG Specification.

12. System Assurance Team(SAT) Report

KQ confirmed that Symology is updating the new Aurora software to replace Insight for running the SRWR. Users are encouraged to pass any suggestions for improvements via SAT representatives. Another Undertaker representative is being sought.

13. Community apparatus VAULT

Vault submissions changing from four (quarterly) to SIX times per year. Virgin Media is about to supply data to the Vault. Current situation for other organisations reported as part of the SRWC Dashboard Item above.

14. Any Other Competent Business

a) AH referred to the new Conservation Area within the City of Edinburgh Council at Restalrig – if the Council’s request for an Article 4 Direction Order is approved by the Scottish Government all work by the water, gas and electricity providers within the area will require planning permission.

b) KH extended an invitation to “LINEWATCH” on 26/27 September, at Grangemouth

c) BC advised that the annual ROADEXPO conference and exhibition was at Ingliston on 31/10 to 01/11/18

d) TF reported that despite the CEC issuing the appropriate Notice for Diversionary Works Vodafone were insisting on a £2500 up-front payment before even a site meeting had been held – KDa would look into this

e) Incoming Chair Fiona McInnes congratulated Alan Heatley on Chairing the meetings over the past two years so capably and efficiently and thanked him for his commitment to the SERAUC.

15. Date of Next Meeting: - Tuesday 13th November, 2018.

Meetings in 2019: 5th February; 14th May; 13th August, 12th November

BMC - October, 2018