

**AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE**

**Minutes of Meeting held on Thursday 3<sup>rd</sup> September 2020  
Microsoft Teams**

Present: Graeme Robin – North Ayrshire – Chair (GR)  
 David Shaw – Ayrshire Roads Alliance (DS)  
 John McCulloch – Balfour Beatty (JMcC)  
 Karyn Davidson – Vodafone (KD)  
 Phil Boylan – Scottish Water (PB)  
 Stephen Scanlon – Openreach (SS)  
 Sandy Phillips – Amey (SP)  
 Michael Erskine – ESPUG (ME)  
 Andrew Matheson – Virgin Media (AM)  
 Caroline Auld – Network Rail (CA)

	<b>Action for Next Meeting</b>
<b>1. <u>Welcome</u></b>	
GR opened the meeting and welcomed everyone.	<b>All Note</b>
<b>2. <u>Apologies</u></b>	
Lynne Lyle - Ayrshire Roads Alliance David Maclean – Virgin Media David Murdoch – Network Rail Malcolm Murray – Police Scotland	<b>All Note</b>
<b>3. <u>Minutes of Previous Meeting held on 5<sup>th</sup> September 2019</u></b>	
<b><u>Amendment of minutes</u></b>  5.22 – Should be listed as Openreach and not Scottish Water.	<b>All Note</b>
<b>4. <u>Matters arising from previous meeting</u></b>	
<i>DS to get an update from LL on the previous matters below</i>  <b><u>Works Co-ordination</u></b>  <b>Openreach</b>  5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis. Still no update available and apologies given  <i>Update – Contact has now been made with LL</i>  <b><u>Roads Faults/Reinstatement</u></b>  <b>Scottish Water</b>  6.7 LL raised an issue of fire Hydrant resets and this will be addressed by	<b>LL</b>

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<p>CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2 hydrants still outstanding since 2015 (15 Dalmellington Road, Ayr and corner of Castlehill Rd / Dongola Rd, Ayr) and if these are not repaired will be tarred over for safety. Noted that current timescales for this have been unacceptable but should improve – Update there are on-going meetings and final process is still to be approved and rolled out. Meanwhile any defects are to be emailed to CM direct or reported to point of contact at Scottish Fire and Rescue, Ardrossan.</p> <p>Update – Dalmellington Road fire hydrant has now been completed. Castlehill Road has been escalated and expected shortly.</p> <p>6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults – Update, this has still to be created and distributed.</p> <p>Update – Contact details have been requested and awaiting permission to release these. Courtney Mitchell is the current escalation point.</p>	<p>EW</p> <p>CM</p>
<p><b><u>5. Works Co-ordination Reports</u></b></p>	
<p><b><u>Works Co-ordination East Ayrshire</u></b></p> <p><b>Ayrshire Roads Alliance</b></p> <p>5.1 The 2020/21 Programme has been approved and all works are in the register.</p> <p>5.2 DS/LL will review coordination report to see if any conflicts stand out.</p> <p><b><u>Works Co-ordination South Ayrshire</u></b></p> <p><b>Ayrshire Roads Alliance</b></p> <p>5.3 The 2020/21 Programme has been approved and all works are in the register.</p> <p>5.4 Fibrecity moving into Ayr, no contact has been received by the Authority about this yet.</p> <p><b><u>Works Co-ordination North Ayrshire</u></b></p> <p><b>North Ayrshire Council</b></p> <p>5.5 The 2020/21 Programme has been approved and notices are in the register.</p> <p>5.6 Potential Conflicts this Quarter are attached at the end of the report.</p>	

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<p><b><u>ALL AREAS</u></b></p> <p><b><u>Connect</u></b></p> <p>5.7 No issues</p> <p><b><u>Amey</u></b></p> <p>5.8 No issues</p> <p><b><u>AOCB</u></b></p> <p>5.9 Reminder to everyone to keep businesses and residents notified about works that will affect them.</p> <p>5.10 Reminder that all site meetings and agreements are made with Statutory Undertaker present and not just with their agents.</p>	
<p><b><u>6.Road Faults / Reinstatements</u></b></p>	
<p><b>NAC</b></p> <p>6.1 No Issues</p> <p><b>SAC</b></p> <p>6.2 No Issues</p> <p><b>EAC</b></p> <p>6.3 No Issues</p> <p><b><u>AOCB</u></b></p> <p>6.4 Reminder to SU that any damage to drainage lines or Street lighting should be notified to the Authority and recorded within the SRWR. Likewise the authorities will notify the relevant SU if any damage is caused to their apparatus.</p>	

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<b><u>7. Traffic Safety Management</u></b>		
7.1	PB & ME to be added to George Brothwick distribution list for Safety Bulletins.	<b>GR</b>
7.2	Incident in Kilmarnock at Portland Road Junction. Utility working in the live carriageway lifting a manhole with no traffic management. A reminder to all that this type of practice is unacceptable on any public road.	
7.3	DFT are going to review the red book.	
<b><u>8. Scottish Road Works Register</u></b>		
8.1	NAC are experiencing slow speeds when using the system. This is being investigated to see if it is related to an internal network issue.	<b>DS / SP</b>
8.2	ARA have problems switching between EAC & SAC within Aurora. This causes problems with the promoter references. The issues has been raised with Symology.	
8.3	Amey have an issue recording notices on areas of the trunk road network. Symology has informed them it is an issue with the Local Authority Gazetteer. DS checked his gazetteer and it seems alright; he will query with Improvement Service.	
<b><u>9. Quarterly Inspection &amp; Interim Reinstatement Performance</u></b>		
<b>Sample Inspection Report</b>		
<b>East Ayrshire</b>		
9.1	No Issues – All Inspections have now resumed	
<b>South Ayrshire</b>		
9.2	No Issues – All inspections have now resumed	
<b>North Ayrshire</b>		
9.3	A couple of low percentages, but there was a low number if inspections carried out. All inspections have resumed now and we will be increasing the number of sample inspections we do in the early quarters so that we don't have so many outstanding at the end of the year.	

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<p><b>Interim Reinstatements</b></p> <p><b>East Ayrshire</b></p> <p>9.1 No Issues – Will review reinstatement report</p> <p><b>South Ayrshire</b></p> <p>9.1 No Issues – Will review reinstatement report</p> <p><b>North Ayrshire</b></p> <p>9.1 35 overdue reinstatements. Some date back to 2007. We will review the spreadsheet and check each one to see if there is an issue.</p>	
<p><b><u>10. National and Local Coring</u></b></p>	
<p>10.1 National Coring programme is now complete and report finalised.</p> <p>10.2 Some utilities have been fined due to their results in the coring exercise.</p> <p>10.3 There will be a washup meeting for the coring to discuss lesson learned etc.</p> <p>10.4 There might be a new programme depending on how the work with the Quality Plans goes.</p>	
<p><b><u>11. South West RAUC and RAUC Scotland</u></b></p>	
<p><b><u>South West RAUC</u></b></p> <p>11.1 The new Transport Act has been delayed. A briefing meeting will be held in spring / summer 2021.</p> <p>11.2 Discussion about the reinstatement of Imprint around ironwork. This was an issue being looked at by SW and NLC.</p> <p><b><u>RAUC Scotland</u></b></p> <p>11.3 Review of Advice Note 8 is ongoing and the next meeting is the 17<sup>th</sup> Sep.</p> <p>11.4 Any further Scottish Governemtn updates will be released via the commissioners office.</p> <p>11.5 Office of the Scottish Road Works Commissioner Performance Reports have been issued now.</p>	

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<p>11.6 Some authorities are exceeding their sample inspection quotas.</p>	
<p><b><u>12. AOCB</u></b></p>	
<p>12.1 Clare Gordon has left the SW Trunk Road. Amey are the new Operating Company and the contacts remain Sandy Phillips &amp; Fiona Kelly. The new generic email address is: <a href="mailto:SWNMC_Traffic@amey.co.uk">SWNMC_Traffic@amey.co.uk</a></p> <p>12.2 ALDI – Rigg Street Stewarton. S109 for connections to Scottish Water Systems. This has already been extended and they are asking for another while they wait on SW connecting. DS request that PB chase this up.</p> <p>12.3 Crompton Way, Irvine – NAC still awaiting a response from SW Legal. Asked if PB could find out what is happening with this as there are still ongoing issues.</p> <p>12.4 GR asked what the best way to get a water test carried out. If we call the SW call centre it can be requested via there and usually takes about 10 days for them to process, carry out, send for testing and get the results.</p> <p>12.5 SS asked what happens in Aurora to defects that Openreach accept. They aren't coming off the system and when he checked with symology they said the Local Authority have to do something. He will provide some sample LA refs and we will see if there is anything we can do with them to clear these.</p>	<p align="center"><b>ALL</b></p> <p align="center"><b>PB</b></p> <p align="center"><b>PB</b></p> <p align="center"><b>SS / GR</b></p>
<p><b><u>Date of Next Meeting</u></b></p>	
<p>Thursday 3<sup>rd</sup> December 2020 at 14:00 via MS Teams.</p>	

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<u>Promoter Operational District</u>	<u>Town</u>	<u>Road</u>	<u>Activity Reference</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>	<u>Local Ref</u>	<u>Carriageway Restriction End</u>	<u>Reason</u>
Scottish Water Noticing	Irvine	Eglinton Street	SW100-07353680/CSD	28/09/2020	05/10/2020	RENEW LEAD PIPE	2837812		streetscape works on C/w and F/w. I think SW carried some works out before.
North Ayrshire Council	Irvine	Eglinton Street	NA001-PUBLICREALM/PMI/07	10/12/2018	12/12/2018	Streetscape works.	2463369	12/12/2021	If SW intend to dig up the streetscape works. Any potential excavations have to be replaced with the new slabs which have been installed as part of the Public Realm.
North Ayrshire Council	Kilwinning	Irvine Road	NA001-RM/02/20	16/06/2020	16/07/2020	Carriageway Improvement Works	2777543	16/07/2023	Our works on Irvine Road, Kilwinning are currently on hold.
Scottish Water Noticing	Kilwinning	Irvine Road	SW100-07291225/KIER	17/09/2020	21/09/2020	NOISY IRONWORK TRAFFIC SIGNAL	2508742		this could be an issue but our works haven't started yet so SW could tie in with ourselves.
North Ayrshire Council	Kilwinning	Irvine Road	NA001-IRVINERD/EGLINEXCH	18/08/2020	15/09/2020	JUNCTION IMPROVEMENT	2793038		
Scottish Gas - Hillington	Saltcoats	Craigs Place	SG025-CON-641823	28/08/2020	11/09/2020	LAY NEW SERVICE	2834038		works appear to be in C/W restriction and no notes stating they have spoken to us.
North Ayrshire Council	Saltcoats	Craigs Place	NA001-RM/15/19/2	21/10/2019	25/10/2019	Carriageway resurfacing.	2605071	25/10/2022	Craigs Place has a restriction, but it was only a section of the road.
Scottish Gas - Hillington	Skelmorlie	Sandybrae Road	SG025-MREP-SCN2714/05	30/11/2020	01/03/2021	ESSENTIAL WORKS UNDER COVID 19 GUIDANCE - LAY AND ABAN MAINS	2740957		Sandybrae Road has a Restriction and should not be excavated until the restriction lapses in 2 years time.
North Ayrshire Council	Skelmorlie	Sandybrae Road	NA001-NAC/2019/S06	06/09/2019	10/09/2019	Carriageway resurfacing works	2611384	10/09/2022	

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SPPS - Connections - Customer Funded	Saltcoats	Glebe Street	SP100-2100456275A	06/10/2020	19/10/2020	EXCAVATE JOINTBAY FOR DISCONNECTION Install new lighting column and trench in footway and carriageway to accommodate new supply network.	2833265	Both works haven't started yet.
North Ayrshire Council	Saltcoats	Glebe Street	NA001-3406	07/09/2020	27/11/2020		2800555	Glebe Road is a conflict between Lighting Works and Scottish Power, is it a connection for lighting?