

## AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

### Minutes of Meeting held on Thursday 3<sup>rd</sup> December 2020 Microsoft Teams

Present: Graeme Robin – North Ayrshire – Chair (GR)  
 Katie Campbell – North Ayrshire (KC)  
 David Shaw – Ayrshire Roads Alliance (DS)  
 John McCulloch – Balfour Beatty (JMcC)  
 Phil Boylan – Scottish Water (PB)  
 Stephen Scanlon – Openreach (SS)  
 Sandy Phillips – Amey (SP)  
 Malcolm Murray – Police Scotland (MM)  
 Michael Erskine – ESPUG (ME)  
 Caroline Auld – Network Rail (CA)

	Action for Next Meeting
<b>1. <u>Welcome</u></b>	
GR opened the meeting and welcomed everyone. He introduced KC who will be assisting in chairing future meetings on behalf of NAC.	
<b>2. <u>Apologies</u></b>	
Lynne Lyle - Ayrshire Roads Alliance David Maclean – Virgin Media Andrew Matheson – Virgin Media David Murdoch – Network Rail Karyn Davidson – Vodafone	
<b>3. <u>Minutes of Previous Meeting held on 3<sup>rd</sup> September 2020</u></b>	
<b><u>Amendment of minutes</u></b>  No issues.	
<b>4. <u>Matters arising from previous meeting</u></b>	
<p><b><u>Works Co-ordination</u></b></p> <p><b>Openreach</b></p> <p>5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis. Still no update available and apologies given</p> <p>Update - Complete</p> <p><b><u>Roads Faults/Reinstatement</u></b></p> <p><b>Scottish Water</b></p> <p>6.7 LL raised an issue of fire Hydrant resets and this will be addressed by CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2</p>	<b>Closed</b>





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<p><b><u>AOCB</u></b></p> <p>6.4 Reminder to SU that any damage to drainage lines or Street lighting should be notified to the Authority and recorded within the SRWR. Likewise, the authorities will notify the relevant SU if any damage is caused to their apparatus.</p> <p>6.5 SP welcomed any utilities to carry out works prior to their resurfacing programme. If you would like added to their weekly programme mailing list, email <a href="mailto:sandy.phillips@amey.co.uk">sandy.phillips@amey.co.uk</a>. GR also welcomed any works ahead of resurfacing.</p>	<p align="center"><b>All Note</b></p>
<p><b><u>7. Traffic Safety Management</u></b></p>	
<p>7.1 PB &amp; ME to be added to George Brothwick distribution list for Safety Bulletins.</p> <p><a href="#">Update – Not occurred, GR to chase up</a></p> <p>7.2 DFT review of the red book ongoing.</p> <p>7.3 PB brought to all attention a conflict between Chapter 8 and red book relating to the use of Priority Boards on rural roads. Chapter 8 – Page 123, D5.7.2</p> <p><b>D5.7.2</b> Priority control should not be used at night, unless:</p> <ul style="list-style-type: none"> <li>• there is street lighting at the location; and</li> <li>• it remains lit throughout the night; and</li> <li>• the traffic signs are illuminated.</li> </ul>	<p align="center"><b>GR</b></p> <p align="center"><b>All Note</b></p>
<p><b><u>8. Scottish Road Works Register</u></b></p>	
<p>8.1 NAC are experiencing slow speeds when using the system. This is being investigated to see if it is related to an internal network issue. <a href="#">Update – Believe to be related to internal network issues.</a></p> <p>8.2 ARA have problems switching between EAC &amp; SAC within Aurora following the first VAULT upload. This causes problems with the promoter references. The issues have been raised with Symology. <a href="#">Update – Not resolved</a></p> <p>8.3 DS raised concerns that Council names are not being displayed on the licensing module permit. DS will raise change request with Symology.</p> <p>8.4 Street License Permits - DS advised that a service request has been</p>	<p align="center"><b>Closed</b></p> <p align="center"><b>DS</b></p> <p align="center"><b>DS</b></p>

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<p>raised with Symology as unable to produce permit following creation.</p> <p>8.5 Amey have an issue recording notices on areas of the trunk road network. Symology has informed them it is an issue with the Local Authority Gazetteer. DS checked his gazetteer and it seems alright; he will query with Improvement Service. <a href="#">Update – resolved</a></p>		
<b><u>9. Quarterly Inspection &amp; Interim Reinstatement Performance</u></b>		
<p><b>Sample Inspection Report</b></p> <p><b>East Ayrshire</b></p> <p>9.1 Sample Inspection A’s have resumed and doing best to increase numbers.</p> <p><b>South Ayrshire</b></p> <p>9.2 Sample Inspection A’s have resumed but are struggling to find. PB advised that their work volume has dropped over the last 18months. DS indicated that using the last year’s figures will be generating more inspections.</p> <p><b>North Ayrshire</b></p> <p>9.3 GR highlighted discrepancies within the reports totals which will require further investigation. A couple of low percentages, but there was a low number of inspections carried out. All inspections have resumed now, and we will be increasing the number of sample inspections we do in the early quarters so that we don’t have so many outstanding at the end of the year.</p> <p><b>Interim Reinstatements</b></p> <p><b>East Ayrshire</b></p> <p>9.1 Report indicating a lot of outstanding reinstatements with Openreach. SS to review report and raise with contractor.</p> <p><b>South Ayrshire</b></p> <p>9.1 Will prioritise newer ones and highlight any specific locations. Report also appears to be generating Lighting works.</p> <p><b>North Ayrshire</b></p> <p>9.1 Outstanding reinstatements predominantly Openreach. KC to review</p>		<p align="center"><b>KC</b></p> <p align="center"><b>SS</b></p> <p align="center"><b>DS</b></p> <p align="center"><b>KC</b></p>

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historic works.	
<b><u>10. National and Local Coring</u></b>	
<p>10.1 National Coring programme 2020/2021 is now complete and report finalised. Coring working group to have a catch-up meeting to be held 13<sup>th</sup> Jan 2021.</p> <p>10.2 Roads Authority view to continue with another coring programme for 2021/2022.</p> <p>10.3 General discussion regarding coring took place. SW &amp; Openreach coring is carried out and assessed by Accredited Lab. SGN do their own coring but do not use an accredited Lab.</p> <p>10.4 There could be one more coring programme in the future. If so it would cover works undertaken between 01/01/21 and 31/12/21. It might also allow for a hybrid model of national cores and utility owns cores.</p>	
<b><u>11. South West RAUC and RAUC Scotland</u></b>	
<b><u>South West RAUC</u></b> <p>11.1 The new Transport Scotland Act has been delayed. A briefing meeting will be held in spring / summer 2021.</p>	
<b><u>RAUC Scotland</u></b> <p>11.2 RAUC(S) Advice Note 8 (Portable Traffic Lights) – review is ongoing. Working group are hoping revision to be approved in March.</p> <p>11.3 Advice Note 15 (Recording Inspection Results and Responding to Inspection on the SRWR) - removed.</p> <p>11.4 Quality Plans Working Group meets today (03/12/2020)</p> <p>11.5 Version 5 of Specification for the reinstatement of openings in Roads (SROR) to be completed by March 2022. Will get update on progress via Area RAUCS.</p> <p>11.6 SW Transport Scotland Act to be finalised April 2021 with first part of Act scheduled for release September 2021.</p> <p>11.7 Symology Helpdesk – Any issues not resolved with the helpdesk should be escalated to Iain Ross.</p>	

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<p>11.8 New Roads Work Commissioner, Kevin Hamilton introduced himself.</p> <p>11.9 Reorganisation map and meeting structure comments to be passed to Jim Forbes. Changes to be implemented January 2022.</p> <p>11.10 Martin Polland will step down as co-chair June 2021. Volunteers welcome to express interest otherwise will be passed to SCOTS.</p> <p>11.11 Climate Change Conference of parties (COP26) – SECC, 01/11/21 – 12/11/21. Major disruptions anticipated, any works should be scheduled for completion two months prior to event.</p>	
<b><u>12. AOCB</u></b>	
<p>12.1 Crompton Way, Irvine – NAC still awaiting a response from SW Legal. Asked if PB could find out what is happening with this as there are still ongoing issues. <a href="#">Update PB to chase up.</a></p> <p>12.2 PB advised of major programme in Pennyburn area, Irvine summer 2021. GR to arrange joint site inspection of gullies for new year.</p> <p>12.3 SW Ownership Underground Drainage Apparatus - GR has provided Fiona McInnes with an update on disputed ownership and have agreed to further testing. PB confirmed he does not require to be included in this correspondence.</p> <p>12.4 DS – St Nicholas, advised PB of no issues regarding TM however TTRO application has not been received yet and has a 4-6-week processing timeframe.</p> <p>12.5 SP apologised on behalf MM for his microphone not working.</p>	<p><b>PB</b></p> <p><b>GR / PB</b></p>
<b><u>Date of Next Meeting</u></b>	
Tuesday 16 <sup>th</sup> February 2021 at 14:30 via MS Teams.	