

AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

Draft Minutes of Meeting held on Thursday 5th September 2019 at Alexander Fleming Room, East Ayrshire Council, Headquarters, London Road, Kilmarnock, KA3 7BU

Present: David Shaw – Ayrshire Roads Alliance - Chair (DS)
 Lynne Lyle - Ayrshire Roads Alliance (LL)
 Victoria Haddow - Ayrshire Roads Alliance (VH)
 Fiona Kelly – Scotland Transerv (FK)
 Stewart Walker – Scotland Transerv (SW)
 Stephen Scanlon – Openreach (SS)
 Douglas Millward – SGN (DMI)
 David MacLean – Virgin (DMacL)
 Karyn Davidson – Vodafone (KD)
 John Hughes – Scottish Power (JH)
 Emma West – Scottish Water (EW)

	Action for Next Meeting
<p>1. <u>Welcome</u></p> <p>David Shaw opened the meeting and welcomed everyone. He apologised for having to restrict the number of attendees from each organisation due to the limitations of the facilities. This restriction will also be in place for the next meeting.</p>	All Note
<p>2. <u>Apologies</u></p> <p>David Murdoch (DM) – Network Rail, Courtney Mitchell (CM) – Scottish Water, Clare Gordon (CG) – Scotland Transerv and Gordon Coppard (GC) – Scotland Transerv.</p>	All Note
<p>3. <u>Minutes of Previous Meeting held on 6th June 2019</u></p> <p><u>Amendment of minutes</u></p> <p>Page 3: 5.22 Should have stated after speaking with Liam Inglis.</p>	All Note
<p>4. <u>Matters arising from previous meeting</u></p> <p><u>Roads Faults/Reinstatement</u></p> <p>Ayrshire Roads Alliance</p> <p>6.2 Loudoun Street, Mauchline coloured blocks were by Firestone ordered but wrong coloured received again. CM to liaise with LL to confirm amount and LL will check with ARA RMU to see if they are able to assist with closure of defect. LL will chase up with EW.</p>	LL/EW
<p><u>Works Co-ordination</u></p> <p>North Ayrshire Council</p> <p>5.3 Still to consult on High Street, Irvine as works are still in progress. BT manhole covers have been fixed and thread made secure for weight.</p>	Closed

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<p>Virgin Media</p> <p>5.9 Immediate works will be undertaken in the Hurlford area as Programmed and this is working well with weekly updates being given from DMacL to LL.</p>	<p>DMacL/LL</p>
<p>Scottish Power</p> <p>5.20 B739 works 01 April and a ½ panel carriageway reinstatement has been confirmed and agreed with Scottish Power. JH confirmed no carriageway excavations. LL will clarify and close down.</p>	<p>LL</p>
<p>Openreach</p> <p>5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis. Still no update available and apologies given, SS will address. No update.</p>	<p>SS</p>
<p>Scotland Transerv</p> <p>5.2 Auchenblane works south of Kirkoswald have been cancelled until the 8th – Now completed, however re-accessing W/C14th June with night closures (4 Jobs being action within closure)</p>	<p>Noted</p>
<p><u>Roads Faults/Reinstatement</u></p>	
<p>Scottish Power</p> <p>6.4 IL requested that the debris/unfinished works be dealt with on Sorbie Road Ardrossan. Passed to JH – Update still ongoing.</p>	<p>JH</p>
<p>Scottish Water</p> <p>6.7 LL raised an issue of fire Hydrant resets and this will be addressed by CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2 hydrants still outstanding since 2015 (15 Dalmellington Road, Ayr and corner of Castlehill Rd / Dongola Rd, Ayr) and if these are not repaired will be tarred over for safety. Noted that current timescales for this have been unacceptable but should improve – Update there are on-going meetings and final process is still to be approved and rolled out. Meanwhile any defects are to be emailed to CM direct or reported to point of contact at Scottish Fire and Rescue, Ardrossan.</p>	<p>CM</p>
<p>6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults – Update, this has still to be created and distributed.</p>	<p>CM</p>

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<p><u>Quarterly Inspection & Interim Reinstatements Performance</u></p> <p>9.1 DS confirmed he and TMcA will run a report and write to each Undertaker to confirm any outstanding interim reinstatements more than 6 months old without agreement. These must be actioned and completed for the next quarter. Update – These have been issued and DS and TMcA will re-run the annual report 18/19 for further outstanding. DS expressed thanks for assistance. Now currently no reinstatements more than 6 months old.</p> <p><u>5. Works Co-ordinations</u></p> <p><u>Works Co-ordination East Ayrshire</u></p> <p>Ayrshire Roads Alliance</p> <p>5.1 LL surfacing works ongoing there have been a few adjustments and they have all been agreed.</p> <p>Network Rail</p> <p>5.2 DM confirmed all bridge inspections in system.</p> <p>Openreach</p> <p>5.3 Main Street, Dalmellington – works are ongoing with no issues.</p> <p>Scottish Power</p> <p>5.4 All works in register</p> <p>5.5 LL requested that at all future meetings for forthcoming major works a representative of Scottish Power be in attendance. This request should be passed on to Ian Young, Elaine and Lisa all at Scottish Power. LL will highlight to JH.</p> <p>Scottish Water</p> <p>5.6 Works are imminent to start on the Glasgow Road, Kilmarnock carrying out similar works to the B778.</p> <p>5.7 Flushing program will commence in the Bonnyton & Beansburn areas of Kilmarnock, however updates will be provided nearer the time and are in hand.</p> <p>SGN</p> <p>5.8 No issues – everything in the system</p> <p>5.9 New Cumnock works are ongoing.</p>	<p>DS/TMcA</p> <p>Noted</p> <p>Noted</p> <p>LL/JH</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
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Virgin Media	Noted
5.10 Hurlford / Crookedholm works still ongoing and should be finished in October.	Noted
5.11 VAULT trials are taking place and this is causing an issue with the apparatus at the proposed stage are loaded onto the system and the system show these as green and pulls them through which looks as if these are approved, which may not be the case. This is being looked into but if unsure contact Virgin to clarify	Noted
5.12 No future works planned at the moment.	
Scotland Transerv	
5.13 No issues.	
5.14 A737 at the The Den is planned.	Noted
5.15 A76 Two major works, one at Lochside and the other at Kirkconnell.	
Connect	
5.14 No Works.	Noted
<u>Works Co-ordination South Ayrshire</u>	
Ayrshire Road Alliance	
5.15 All works in register – No issues.	
5.16 C122 Maybole Bypass, LL requested to be aware of potential conflicts and to plan any work around it.	Noted
5.17 SAC surfacing programme – LL highlighted be aware of any restrictions for proposed notices	
Openreach	
5.18 No issues.	Noted
Scottish Power	
5.19 No issues.	Noted

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Scottish Water	
5.20 Mill Park Traffic Management at Belleisle Golf Course	Noted
5.21 SW100 Whiteside Drive, Monkton no restrictions or conflicts and will now go ahead.	Noted
SGN	Noted
5.22 Craigie Road, Ayr due to be completed	Noted
Vodafone	
5.23 No issues	Noted
<u>Works Co-ordination North</u>	
NAC	
5.24 All works in system and regular contact is being made with Contractors	Noted
Openreach	
5.25 No Issues	Noted
Scottish Power	
5.26 Major works have commenced in Stevenson today.	Noted
<u>SW Trunk Road</u>	
ALL AREAS	Noted
5.27 All works in system and any major works already advised.	
<u>Connect</u>	
5.28 No planned works	
<u>Scotland Transerv</u>	
5.29 Gateside Street, West Kilbride – resurfacing footway	

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<u>6.Road Faults / Reinstatements</u>	
Openreach	
<p>6.1 Mossgiel Avenue – outstanding from last year, excavation works carried out without a permit and then stopped. Issue still ongoing SWR notice on system and ARA comments. SS to chase and feed back to LL with Actions required. SS apologised that this issue is still not resolved as a result of work carried out by MJ Quinn. Openreach with now take ownership and resolve.</p>	SS/LL
NAC	
<p>6.2 No Issues</p>	Noted
Virgin	
<p>6.3 Still several outstanding defects, DMacL to run report for defects and take action. LL will follow up on this. Apologies not completed but has been flagged.</p>	DMacL
<p>6.4 Issues with boxes and manholes in various locations in Lawthorn area of Irvine. A meeting will be arranged to discuss.</p>	Noted
SAC	
<p>6.5 New Road / Viewfield Road, Ayr LL – historical, rattling manhole cover DMacL is aware.</p>	LL/DMacL
Scottish Water	
<p>6.6 Main Street, Prestwick outside the former Royal Bank of Scotland, low hydrant.</p>	Noted
<p>6.7 Montgomery Terrace, Tarbolton low hydrant.</p>	Noted
<p>6.8 Sannox Drive, Saltcoats – road hump taken out and not put back in, also ponding.</p>	Noted
DS	

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7. Traffic Safety Management

7.1 Bagging of Traffic Signals was discussed and signage at the start of works and when not operational. This was brought up at RAUC (Scotland) due to different practises being actioned. DS highlighted that this was under review (NAC assess individuals situations, Scotland Transerv only allow Dynniq to bag their signals).DS discussed a grey area in Multi Way stop/go in relation to 4 Way as the red book only refers to process for 2 way. Clarification needs to be requested and noted.

Noted

7.2 DS raised an issue that was discussed a RAUC about Coroners enquiry that highlighted an issue at a running event where an Emergency vehicle was unable to gain access to a patient in time. It was noted that the signage was not clear and should have advised access to emergency vehicles only. There should also be a risk assessment completed.

Noted

Noted

7.3 DMacL It was highlighted to be aware of needles down drains as this is becoming more frequent.

7.4 DS highlighted that RAUC Scotland has a training DVD titled "Safety for All" and what is involved accommodating disabled persons at roadworks. He recommended viewing it. Details can be found at the link below.

<https://roadworks.scot/legislationguidance>

All Note

8. Scottish Road Works Register

8.1 Aurora live date is 1st April 2020 and conversion training will be given at no cost.

8.2 Training now been negotiated at a new rate of £300 per new delegate.

8.3 There will be mandatory training for all SRWR users before access to Aurora. DS has circulated the SRWR bulletin.

8.4 Improvements to the street gazetteer side of Symology is due to go live 1st June 2020.

All Note

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<u>9. Quarterly Inspection & Interim Reinstatement Performance</u>	
Sample Inspection Report	
East Ayrshire	
9.1 No great issues. There were no sample inspections in Quarter 1. Sample inspections should start again in Quarter 3.	Noted
South Ayrshire	
9.2 No concerns.	Noted
North Ayrshire	
9.3 TMcA confirmed no Issues	
Interim Reinstatements	
9.4 DS confirmed that quarter by quarter reports were going to be run for reinstatement both under and over 6 months old and these would be fully detailed. Trunk roads would not be included in these reports and were available for all to access.	Noted
9.5 Timescales need to be tackled to reduce the amount outstanding reinstatements in South Ayrshire and East Ayrshire.	Noted
9.6 Timescales also need to be reduced in North Ayrshire.	Noted
9.7 Non co-operation will be reported to the Scottish Road Works Commissioner.	Noted
9.8 DS will run full report for 2018/19	
9.9 KD highlighted issue with MJ Quinn who had carried out works and completed reinstatements but due to an internal issue, the company's access to update the system had been revoked and reinstatements were showing as outstanding but were not. Issue was being looked into by Vodafone. DS advised that this issue needs to be resolved and system updated.	Noted KD
	Noted

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<p><u>10. National and Local Coring</u></p> <p>10.1 To date 64 % of National Coring is complete on site.</p>	<p>Noted</p>
<p><u>11. South West RAUC and RAUC Scotland</u></p> <p>11.1 RAUC(S) Inspections Working Group are reviewing Advice Note 15 (Recording Inspection Results and Responding to Inspections on SRWR) in parallel with the revision of the NRSWA Code of Practice for Inspections.</p> <p>11.2 The 4th edition of the Specification for the Reinstatement of Openings in Roads which added Section 13 Narrow Trenching came into force on 4th September 2019.</p> <p>11.3 The 2020 HAUC UK Conference will be held again in Manchester on 14th May 2020.</p> <p>11.4 2018/19 Office of the Scottish Road Works Commissioner Annual Performance Reports should be issued to Roads Authorities and Utilities shortly.</p> <p>11.5 The target for Royal Ascent of the Transport (Scotland) Bill is June 2020.</p> <p>11.6 RAUC(S) Advice Note 5 (Additional Street Data) will now be incorporated in the Scottish Street Gazetteer conventions (Version 4)</p> <p>11.7 Safety issue has been highlighted by Trunk Roads. Ticks can carry bacteria which can lead to lymes disease. One worker received 12 bites in 1 day. To make everyone aware of the prevalence and dangers.</p> <p>11.8 AURORA will currently only work with a unique email address. It does not accept generic emails and are currently looking at a fix.</p> <p>11.9 A HAUC UK app covering the red book and will be free to use is being developed. A demonstration of the app is scheduled for the December 2019 RAUC (Scotland) meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

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<p><u>12. AOCB</u></p> <p>12.1 JH looking for assistance with clarifying an open joint and DS confirmed that the opening would be 2.5MM or greater with no specific depth.</p> <p>12.2 DMacL advised that there had been a spate of thefts of transit vans.</p> <p>12.3 Assistance with access for service strips, discussed by DMacL for awareness as other authorities have been known not to assist utilities with notifying owners of non-standard surfaces and blocking access to this area. TMcA and DS both stated that East, North and South would take each situation on an individual basis and take any appropriate action if highlighted.</p> <p>12.4 DMacL – Dalry Road, Saltcoats (Clyde Shores Development) Highlighted that they had received no communications and Virgin may not be able to go in at the right time to lay cables. Persimmon Homes are not the undertakers. Development control team NAC want Utility companies to go in early to work together.</p> <p><u>Date of Next Meeting</u></p> <p>The next meeting will be held at 14:30 hours on 5th December 2019.</p> <p>Venue – Meeting Room 2, East Ayrshire Council, Opera House, 8 John Finnie Street, Kilmarnock, KA1 1DD.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
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