

AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

Minutes of Meeting held on Thursday 6th June 2019 at East Ayrshire Council Johnnie Walker Bond 15 Strand Street Kilmarnock

Present: David Shaw - Ayrshire Roads Alliance (Chair DS)
 Lynne Lyle – Ayrshire Roads Alliance (LL)
 Karen Heaney – Ayrshire Roads Alliance (KH)
 Fiona Kelly – Scotland Transerv (FK)
 Lewis Cairns – Scotland Transerv (LC)
 David Murdoch – Network Rail (DM)
 Phil Boylan – Scottish Water (PB)
 Courtney Mitchell – Scottish Water (CM)
 Stephen Scanlon – Openreach (SS)
 Willie Luke – Openreach (WL)
 Tommy McAuley – North Ayrshire Council (TMcA)
 Iain Lynch – North Ayrshire Council (IL)
 Douglas Millard - SGN (DMI)
 David MacLean – Virgin (DMaL))
 Karyn Davidson – Vodafone (KD)
 John Hughes – Scottish Power (JH)
 John McCulloch – Connect (JMcC)

	Action for Next Meeting
<p>1. <u>Welcome</u> DS welcomed everyone to the meeting and confirmed fire procedures and facilities.</p>	All Note
<p>2. <u>Apologies</u> Apologies were received from Lisa Haston – Scottish Power, Andy Mathieson – Virgin Media, Tommy Thorburn – ARA, Gordon Coppard – Scotland Transerv</p>	All Note
<p>3. <u>Minutes of Meeting held on 7th March 2019</u> <u>Amendment of minutes</u> Page 2 – 6.4 should read Longhill Avenue and not Loudon Avenue 9.2 B7046 to be removed as not relevant Page 3 – 5.10 Action to be removed for SS Page 4 – 5.19 To be removed as no action being taken at present in Troon Page 5 – 6.9 Action for CM and not PB</p>	All Note

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<p>4. <u>Matters arising from previous meeting</u></p> <p><u>Works Co-Ordination</u></p> <p>Scotland Transerv</p> <p>5.6 - Transerv program has just been released and DS to circulate to the committee.</p> <p><u>Roads Faults/Reinstatement</u></p> <p>Ayrshire Roads Alliance</p> <p>6.1 – Scottish Power damage to footway B7064 at Moorfield – JH advised this has been held back and a reminder to chase was given. DS advised this should be completed before Next meeting.</p> <p>6.2 – Loudoun Street, Mauchline coloured blocks were by Firestone ordered but wrong colour received again. CM to liaise with LL to confirm amount and LL will check with ARA RMU to see if they are able to assist close defect.</p> <p>6.4 – Longhill Avenue, Ayr CM advised an instruction was sent for repair and still ongoing, completion dates to be checked.</p> <p><u>Quarterly Inspection & Interim Reinstatements Performance</u></p> <p>9.2 Dean Road SS advised unsure if works completed and will check for an update.</p> <p><u>Works Co-ordination</u></p> <p>North Ayrshire Council</p> <p>5.1. T McA advised that works will be starting re the Dalry Road Bridge and there will be major diversions in place. Can everyone flag up any works with as much advance notice as possible.</p> <p>.</p> <p>5.3. Still to consult on High Street, Irvine as works are still in progress and no update at present. TMcA will check.</p> <p>Virgin Media</p> <p>5.8. Still awaiting confirmation of locations as works programs not confirmed, however Lynne Lyle requested any notices/provisional</p>	<p>Closed</p> <p>Closed</p> <p>Closed</p> <p>CM/LL</p> <p>CM</p> <p>SS</p> <p>Closed</p> <p>TMcA</p> <p>Closed</p>
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<p>notices be raised for programming as soon as info was available. DMacL confirmed that this would be done once contractors /timescales and costs were agreed.</p>	
<p>5.9 Immediate works will be undertaken in the Hurlford area as Programmed and this is working well with weekly updates being given from DMacL to LL</p>	Noted
<p>Scottish Water</p> <p>5.10 Clerkland Bridge, Traffic management and works are all agreed and in place.</p>	Closed
<p>Scottish Power</p> <p>5.20 B739 works 01 April 19 and a ½ panel carriageway reinstatement has been confirmed and agreed with Scottish Power – update – Hamilton Tarmac will be reinstating carriageway.</p>	JH
<p>Openreach</p> <p>5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis.- Still no update available and apologies given SS will address.</p>	SS
<p>Scotland Transerv</p> <p>5.2. Auchenblane works south of Kirkoswald have been cancelled until the 8th – Now completed, however re-accessing W/C14th June with night closures (4 jobs being actioned within closure)</p>	Noted
<p><u>Roads Faults /Reinstatement</u></p>	
<p>Virgin</p> <p>6.1. LL raised with DMacL that there have been issues with reinstatements at Cosby Terrace in Prestwick that we are unable to assist with as this is a private road, Works have been outstanding since Nov 18. Passed to D MacL to update.</p>	Closed

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<p>Scottish Power</p> <p>6.2. LL Raised with JH that a hairline crack in the reinstatement of Clark Avenue is still outstanding. JH will chase.</p> <p>6.3. IL addressed with JH there was a lack of pedestrian traffic management on High Road, Stevenston/Saltcoats.</p> <p>6.4. IL requested that the debris/unfinished works be dealt with on Sorbie Road. Passed to JH – Update still ongoing</p>	<p align="center">Closed</p> <p align="center">Closed</p> <p align="center">JH</p>
<p>Scottish Water</p> <p>6.5. LL requested an update and timescale on a collapsed manhole cover at Coral Glen, Maybole . CM to chase.</p> <p>6.6. LL brought up an issue with a water toby at 73 St. Leonards Road, Ayr. This is a trip and was passed to CM to action.</p> <p>6.7. LL raised an issue of fire Hydrant resets and this will be addressed by CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2 hydrants still outstanding since 2015 (15 Dalmellington Rd, Ayr and corner of Castlehill Rd/Dongola Rd, Ayr) and if these are not repaired will be tarred over for safety. Noted that current timescale for this have been unacceptable but should improve – Update there are on-going meetings and final process is still to be approved and rolled out. Meanwhile any defects are to be emailed to CM direct or reported to point of contact at Scottish Fire and Rescue, Ardrossan.</p> <p>6.8. DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults – Update, this has still to be created and distributed.</p> <p>6.9. IL raised with PB that there is an ongoing issue with a Toby on the kerbline of Blairlands Drive, Dalry. PB will chase and update.</p>	<p align="center">Closed</p> <p align="center">Closed</p> <p align="center">CM</p> <p align="center">CM</p> <p align="center">Closed</p>
<p><u>Quarterly Inspection & Interim Reinstatements Performance</u></p> <p>9.1 DS confirmed he and TMcA will run a report and write to each Undertaker to confirm any outstanding interim reinstatements more than 6 months old without agreement. These must be actioned and completed for the next quarter. Update – These have been issued</p>	<p align="center">DS/ TMcA</p>

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<p>and DS and TMcA will re-run the annual report 18/19 for further outstanding</p>	
<p>9.3 North Ayrshire Council – No Major Issues, Samples for Openreach on the low side SS will update IL and TMcA, Virgin works by Activo in Garnock valley were a concern and DMacL will update IL/TMcA - Update checked and no programs outstanding.</p>	<p align="center">Closed</p>
<p>9.4 South Ayrshire Council -Virgin Sample C on the low side and unable to reach target A+B due to outstanding defects and no recent new builds. DMacL and AM will look into this and LL will write a letter with a copy of outstanding works. DMacL advised that Activo had been approached and if not fixed an alternative contractor would be appointed.</p>	<p align="center">Closed</p>
<p>9.5 Scotland Transerv – Trunk road 1 outstanding issue which info was provided and passed to FK.</p>	<p align="center">Closed</p>
<p>5. <u>Works Co-ordinations</u></p>	
<p><u>Works Co-ordination East Ayrshire</u></p>	
<p>Ayrshire Roads Alliance</p>	
<p>5.1 LL confirmed all works are in system and there are no conflicts</p>	<p align="center">Noted</p>
<p>Network Rail</p>	
<p>5.2 DM confirmed all bridge inspections in system.</p>	<p align="center">Noted DM</p>
<p>5.3 LL requested that the road closure for Stewarton be amended From 09:00 till 15:00 to 09:30 to 14:30 to assist alleviate traffic in connection to the close by long term closure at David Dale.</p>	
<p>Openreach</p>	
<p>5.4 No Issues</p>	<p align="center">Noted</p>
<p>Scottish Power</p>	
<p>5.5 All works in register.</p>	<p align="center">Noted JH</p>
<p>5.6 LL requested that at all future meetings for forthcoming major</p>	

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<p>works a representative of Scottish Power be in attendance. This request should be passed on to Ian Young, Elaine and Lisa all at Scottish Power.</p>	
<p>Scottish Water</p>	
<p>5.7 Works are imminent to start on the Glasgow Road, Kilmarnock carrying out similar works to the B778.</p>	Noted
<p>5.8 Flushing program will commence in Bonnyton and Beansburn, however updates will be provided nearer the time and are in hand.</p>	Noted
<p>SGN</p>	
<p>5.9 No issues – everything in the system</p>	Noted
<p>Virgin</p>	
<p>5.10 Hurlford / Crookedholm works still ongoing</p>	Noted
<p>5.11 LL requested that notices are checked for a conflict With planned works at Grougar Road/Main Road Crookedholm As Scottish Water are carrying out works.</p>	DMacL
<p>5.12 VAULT trials are taking place and this is causing an issue with the information provided to all access users. All plans and apparatus at the proposed stage are loaded onto the system and the system shows these as green and pulls them through which looks as if these are approved, which may not be the case. This is being looked into but if unsure contact Virgin to clarify.</p>	All Noted
<p>Scotland Transerv</p>	
<p>5.13 No Issues</p>	Noted
<p>Connect</p>	
<p>5.14 No Works</p>	Noted
<p><u>Works Co-ordination South Ayrshire</u></p>	

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<p>Ayrshire Roads Alliance</p> <p>5.15 All works in register – No Issues</p>	<p>Noted</p>
<p>Openreach</p> <p>5.16 – No Issues</p>	<p>Noted</p>
<p>Scottish Power</p> <p>5.17 – No Issues</p>	<p>Noted</p>
<p>Scottish Water</p> <p>5.18 - Mill Park Traffic Management at Belleisle Golf Course 5.19 – Flooding works – advise all details once works locations confirmed</p>	<p>Noted PB</p>
<p>SGN</p> <p>5.20 – Craigie Road, Ayr due to be completed</p>	<p>Noted</p>
<p>Vodafone</p> <p>5.21 – No Issues</p>	<p>Noted</p>
<p><u>Works Co-ordination North</u></p>	
<p>NAC</p> <p>5.22 - All works in system and regular contact is being made with Contractors.</p>	<p>Noted</p>
<p>OPENREACH</p> <p>5.23 – No Issues</p>	<p>Noted</p>
<p><u>SW Trunk Road</u></p>	

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<p>ALL AREAS</p> <p>5.24– All works in system and any major works already advised.</p> <p><u>Network Rail</u></p> <p>5.25 DM advised Closure at A77/Belfield in July FK unaware of this and requested it to be confirmed and discussed with Scotland Transerv.</p> <p><u>Connect</u></p> <p>5.26 No planned works</p> <p>6. <u>Roads Faults / Reinstatements</u></p> <p>Openreach</p> <p>6.1 Mossgiel Avenue – outstanding from last year, excavation works carried out without a permit and then stopped. Issue still ongoing SWR notice on system and ARA comments. SS to chase and feed back to LL with Actions required.</p> <p>NAC</p> <p>6.2 No Issues</p> <p>Virgin</p> <p>6.3 Still several outstanding defects DMacL to run report for defects and take action. LL will follow up on this.</p> <p>7. <u>Traffic Safety Management</u></p> <p>7.1 DS discussed bagging of Traffic Signals and signage at the start of works and when not operational. This was brought up at RAUC due to different practises being actioned. DS highlighted that this was under review (NAC assess individual situations, Scotland Transerv only allow Dynniq to bag their signals).</p>	<p>Noted</p> <p>DM / FK</p> <p>Noted</p> <p>SS</p> <p>Noted</p> <p>DMacL</p> <p>Noted</p>
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<p>7.2 DS discussed a grey area in Multi Way stop/go in relation to 4 Way as the red book only refers to process for 2 way. Clarification needs to be requested and noted.</p>	<p>Noted</p>
<p>7.3 DS raised an issue that was discussed at RAUC about a Coroners enquiry that highlighted an issue at a running event where an Emergency vehicle was unable to gain access to a patient in time. It was noted that the signage was not clear and should have advised access to emergency vehicles only. There should also be a risk assessment and risk management completed.</p>	<p>Noted</p>
<p>7.4 D MacL It was highlighted to be aware of needles down drains as this is becoming more frequent.</p>	<p>DMacL</p>
<p>8. <u>Scottish Road Works Register</u></p>	
<p>8.1 Aurora live date April 2020 and conversion training will be Given at no cost.</p>	<p>Noted</p>
<p>8.2 SI Training now been negotiated at a new rate of £300 per new delegate.</p>	<p>Noted</p>
<p>9. <u>Quarterly Inspection & Interim Reinstatements Performance</u></p>	
<p>Sample Inspection Report</p>	
<p>East Ayrshire</p>	
<p>9.1 No Issues and all samples achieved over 90%</p>	<p>Noted</p>
<p>South Ayrshire</p>	
<p>9.2 Couple of blips in sample 2 & 3, Cat B & C Virgin have dropped and will need to be monitored for the next 2 quarters. Performance A has improved.</p>	<p>DS</p>

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<p>North Ayrshire</p> <p>9.3 TMcA confirmed No Issues</p> <p>Interim Reinstatements</p> <p>9.4 DS confirmed that quarter by quarter reports were going to be run for both under and over 6 months reinstatements and these would be fully detailed. Trunk roads would not be included in these reports and were available for all to access.</p> <p>9.5 Timescales need to be tackled to reduce the amount outstanding in South and East. South and East areas to liaise with DS and a plan of action to be submitted by COB 17th June detailing proposals, deadlines and closure notices. Details are available to get from symology.</p> <p>9.6 Timescales also need to be reduced in North & again as above a plan of action to be submitted by COB 17th June to TMcA detailing proposals, deadlines and closure notices. Details are available to get from symology.</p> <p>9.7 Non co-operation will be reported through the appropriate Channels to the Scottish Road Works Commissioner.</p> <p>9.8 DS will run full report for 18/19</p> <p>9.9 KD highlighted issue with MJ Quinn who had carried out works and completed reinstatements but due to an internal issue, the companies access to update the system had been revoked and reinstatements were showing as outstanding but were not. Issue was being looked into by Vodafone. DS advised that this issue needs to be resolved and system updated.</p> <p>10. <u>National and Local Coring</u></p> <p>10.1 South West Coring contract has been awarded to Socotec as they are able to fulfil the necessary requirements. Stangers were originally thought to be leading company,</p>	<p>Noted</p> <p>Noted</p> <p>ALL</p> <p>ALL</p> <p>Noted</p> <p>DS</p> <p>KD</p> <p>Noted</p>
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<p>however on checking Appendix H and the qualifications required in the contract it was deemed that Stangers did not meet the requirements and the contract was awarded to the next company in the running.</p>	
<p>10.2 DS requested that everyone agreed and marked any coring sites to the Roads Authority and Appendix A sent to DS by end of June.</p>	ALL
<p>10.3 All RAUC areas are on schedule and are awarding contracts.</p>	Noted
<p>10.4 TMcA looking to discuss with SS Openreach sites in NAC.</p>	SS/TMcA
<p>11. <u>South West RAUC and RAUC (Scotland)</u></p>	
<p>11.1 RAUC(S) Inspections Working Group are reviewing Advice Note 15 (Recording Inspection Results and Responding to Inspections on SRWR) in parallel with the revision of the NRSWA Code of Practice for Inspections.</p>	Noted
<p>11.2 The 4th edition of the Specification for the Reinstatement of Openings in Roads which added Section 13 Narrow Trenching comes into force on 4th September 2019.</p>	Noted
<p>11.3 The 2020 HAUC UK Conference will be held again in Manchester on 14th May 2020.</p>	Noted
<p>11.4 2018/19 Office of the Scottish Road Works Commissioner Annual Performance Reports are scheduled to be sent to Roads Authorities and Utilities during July 2019.</p>	Noted
<p>11.5 The target for Royal Ascent of the Transport Bill is June 2020.</p>	
<p>11.6 SRWR (Aurora) is expected to go live on 1st April 2020</p>	Noted
<p>11.7 SRWR (Aurora) conversion training will be available to existing SRWR users free of charge.</p>	Noted
<p>11.8 RAUC(S) Advice Note 5 (Additional Street Data) will now be incorporated in the Scottish Street Gazetteer conventions (Version 4)</p>	Noted
<p>11.9 SRWR training is now £300 per delegate.</p>	Noted

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<p>12. <u>AOCB</u></p> <p>12.1 JH looking for assistance with clarifying an open joint and DS confirmed that the opening would be 2.5mm or greater with no specific depth.</p> <p>12.2 DMacL advised that there had been a spate of thefts of transit Vans be aware.</p> <p>12.3 Assistance with access for service strips, discussed by DMacL for awareness as other authorities have been known not to assist utilities with notifying owners of non standard surfaces and blocking access to this area. TMcA and DS both stated that East, North and South would take each situation on an individual basis and take any appropriate action if highlighted.</p> <p>12.4 LL requested the PB get Kier or Kevin to contact her re access for Stewarton and Crookedholm works.</p> <p><u>Date of Next Meeting</u></p> <p>The next meeting will be held at 14:30 hours Thursday 5th September 2019 at the Sir Alexander Fleming Room, East Ayrshire Council Headquarters, London Road, Kilmarnock, East Ayrshire, KA3 7BU</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>PB</p> <p>Noted</p>
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