

Ayrshire Roads Alliance

Ayrshire & East Renfrewshire Roads Authorities and Utilities Committee Meeting

15 August 2023

Draft Minutes

Present: David Allen (ARA) Chair, Laura Campbell (ARA), Katie Campbell (NAC), Dougie Millard (SGN), Jamie Barr (ERC), Emma West (SW) Ian Dalrymple (OR), Fiona McInnes (SW), David Murdoch (NR) David McLean (V), Andrew Matheson (VM), Karyn Davidson (V), Rachel Forsyth (Amey), Sharon Holland (Amey), John McCulloch (BB), Shelley Nuala, Sarah Abbott (N)

Apologies: Sandy Phillips (Amey), Stefeni Cownley (ESPG), Paul Lynch (Amey), Rebecca Chiverton (ESPG), Shaylyn Landman (ESPG), David MacLean (VM), Gavin Cook (ERC), Iain Lynch (NAC), Graeme Robin (NAC), Joao Carmo (SP), John Hughes (SP), Lindsay Henderson (SRWC), Lynne Lyle (ARA), David Shaw (ARA), Owen Harte (VM), Stephen Scanlon (OR), Michael Erskine (ESPG), Russell Brown (ARA), Stewart Mackenzie (BB)

Subject	Action/Discussion	Action
Note of Last Meeting	Accuracy: AGREED	Agreed
Matters Arising from previous meeting	No matters arising	
Roadworks Authorities and Undertakers specific projects	<p><u>EAC/SAC</u> All noted on Register for rest of the year, up until November – restart in January.</p> <p>DA went through the co-ordination reports and highlighted conflicts and asked all utilities to have a look and come back to LL and LC with updates. LC to resend the co-ordination reports.</p> <p><u>ERC</u> Aurs Road closure – Road realignment scheduled for Dec 23 to Jan 25. Noted in the SRWR with diversion route.</p> <p>All works on Register.</p> <p>No co-ordination issues</p>	LC

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	<p><u>NAC</u> All updated – budget to be approved in June. All lighting works recorded – list to be sent onto VM.</p> <p>All issues have been highlighted on the co-ordination report and majority of conflicts coming from Nexfibre. Meeting took place to talk about the conflicts w/c 7th Aug 2023.</p> <p>Duddingston Avenue, Kilwinning – NAC has a restriction but SGN have programmed works at the same time. SGN have said these works are on hold and will double check.</p> <p>Byers Road, Howgate, Dalry Road Kilwinning area – SW have works proposed for w/c 14th Aug until 10th Nov. BT looking to gain access and wondering if SW are scheduled to need the full duration or is it over estimated (LA 3381266). BT to have discussion with SW.</p> <p><u>Scottish Water</u> All works recorded on register, plan as usual.</p> <p><u>SPEN</u> All works on Register. No major works. – No one from SPEN present at meeting to confirm this is still the case.</p> <p><u>BT</u> EAC – R100 deployment for Logans Well and Uplawmoor ongoing. SAC – nothing ongoing NAC – Commercial rural build in Kilwinning /West Kilbride. All notices on SRWR ERC – R100 deployments and commercial cities build ongoing. All notices on SRWR.</p> <p><u>VM</u> Majority of works are Nexfibre build in NAC and working on the trunk going into Galston. All works recorded in the SRWR. Monthly meetings ongoing with NAC.</p> <p><u>SGN</u> All works on the SRWR.</p> <p><u>Note</u></p> <ul style="list-style-type: none"> • New Cumnock Supersprint Triathlon & Children’s Aquathlon on Sunday 27th August. Link to web site: - https://www.entrycentral.com/event/121831 	<p>NAC</p> <p>SGN</p> <p>BT/SW</p> <p>Note</p>

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	<ul style="list-style-type: none"> • Funfair in car park besides the Ayr race course on Whitletts Road, Tuesday 29th August to Sunday 03rd September • Largs Viking Festival Parade (LA 3326500) Saturday 02nd September • REMINDER - Ayr Show, Low Green (Friday 8th September to Sunday 10th September) restrictions for all planned works – Prestwick (Airport) – A77, SGN to check programme with LL (flyer will sent out). • Ayr Gold Cup Festival (Horse racing). Thursday 21st September to Saturday 23rd September 2023 inclusive • The National Mòd Festival. Abbey Close and surrounds, Paisley Abbey. Friday 13th October to Saturday 21st October • The 152nd Open, Royal Troon – 14th – 21st July 2024 – please avoid planned works in or around Troon on lead up to and during these dates. 	
Street Café Permits	No specific issues in any of the Road Authority areas. Street Café Permits are issued for a period of 12 Months in EAC and SAC. As of April 2023 no planning permission will be required.	Note
Other works/remedial works	<p><u>EAC/SAC</u></p> <ul style="list-style-type: none"> • SW (Clancy) raised planned works – St Phillians Road – under restrictions. SW to arrange joint inspection to reinstate. Site meeting took place, SW to programme • SGN – Belmont Road. Chase this up. First reported 2/8/22 • BT – Smallburn (3200172) – defective apparatus. First reported 31/1/23 • SW – Gatehead Road, Crosshouse – tobies (3295081). <p>Option to select underground apparatus on defective apparatus – these are being declined. Raised at SW RAUC for discussion.</p> <p><u>ERC</u></p> <p>Nothing raised by ERC</p> <p><u>NAC</u></p>	<p>SW</p> <p>SGN</p> <p>SW</p> <p>SW</p> <p>LL</p>

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	<p>Bank Street Irvine – Looking for repair date from SGN for panel. SGN to look into and get back to NAC</p> <p>Meadowhead Avenue Irvine – Looking for subsidence update from SW. No update, SW to go back to NAC</p> <p><u>Scottish Water</u> Manhole cover replacement for Main Street Ballantrae – formal complaint from customer. This was on hold due to going back and forth with Amey disputing the TM. 2 way lights are proposed and there is no legal requirement to produce a TM plan but Amey asking for TM plan (LA 3378033). Amey to look into this and get back to SW.</p> <p><u>SGN</u> Nothing noted</p> <p><u>Open Reach</u> Nothing noted</p>	<p>SGN</p> <p>SW</p> <p>Amey</p>
NRSWA Inspections	<p><u>EAC/SAC</u> On target, no issues.</p> <p><u>ERC</u> On target, no issues.</p> <p><u>NAC</u> Failure with Sample A's. BT looked into further and majority were reinstatement failures. The reason is options provided on the app aren't the same as what's reflected in the code of practice options. Issues for utilities and RA's if RA's recording a sample A failure for a reinstatement defect then they aren't getting the prompt for the follow up inspection.</p> <p><u>Note</u> Utilities have asked if the sample A inspections can be spread evenly over the 4 quarters.</p> <p><u>Interim Reinstatements</u></p> <p><u>EAC</u> A slight improvement from previous quarter. BT to look into why there is so many. Monthly meetings ongoing</p> <p>Vodafone to look into theirs and have service meetings to discuss</p> <p><u>SAC</u></p>	<p>DA</p> <p>JB</p> <p>Note</p> <p>Note</p> <p>BT</p> <p>V</p>

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	<p>A slight improvement from previous quarter. BT to look into why there is so many. Monthly meetings ongoing</p> <p>Vodafone to look into theirs and have service meetings to discuss</p> <p><u>ERC</u> No issue raised</p> <p><u>NAC</u> BT to look into why there is so many. Monthly meetings ongoing</p> <p><u>Pending and declined inspections for Area RAUC and Local RAUC</u> BT have list of all declined inspections across our area. BT will be reaching out to see if these can be resolved.</p> <p>SW have 11 declined inspections across our area. SW asked if these can be looked into</p> <p><u>Other Road Works Permission</u> No issues raised by all.</p> <p><u>RAUC(S) National Coring</u> Meeting held today Tuesday 15th August and will be updated once we have the final report.</p>	<p>BT</p> <p>V</p> <p>BT</p> <p>RA's</p> <p>RA's</p>
Defects/ Defective apparatus.	<p><u>EAC/SAC</u> BT issues, list of defects sent re outstanding repairs. Smallburn Road, Muirkirk – 4/8 – single concrete cover on footway (SL3201670). Ongoing.</p> <p><u>ERC</u> Issues with Scottish Fire & Rescue. List to be sent to all.</p> <p><u>NAC</u> Report 33 sent out.</p>	BT
Local policies affecting road works.	<p><u>NAC</u> Note that TTRN's non traffic sensitive 2 weeks lead time, traffic sensitive 4 weeks lead time. TTRO's non sensitive 6 weeks lead time and traffic sensitive 8 weeks lead time.</p>	Note
Matters Arising from previous area	<ul style="list-style-type: none"> The Reinstatement Working Group are progressing with the new Specification for the 	

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<p>RAUCs/RAUC(S) meeting</p>	<p>Reinstatement of Openings in Roads (SRoR) and the target date for implementation is 1 October 2023. It is likely that some reinstatement types such as block paving and verges will have a shorter guarantee period than 6 years. Reinstatement spec has been sent to The Commissioner, will come into effect 1/10/23.</p> <ul style="list-style-type: none"> • Solar powered Portable Traffic Signals have been trialled by 12 TM organisations. Freeflow had a site in Wick where the batteries lasted 3 weeks before changing batteries was required. The kit is available for being deployed. • SROR (Specification for the Reinstatement of Openings in Roads) will be going live from the 1st of October 2023. The publication is available on the OSRWC website. • Annual performance reports were issued May 2023. • 47 RQPs had been approved at the time of the RAUC(S) meeting • OSRWC have requested that a review of New USER SRWR logins take place for security reasons. • HAUC UK Convention in April past was well attended. The next HAUK UK Convention will be 18th April 2024 • VAULT legislation is currently due April 2024 • Compliance Notice legislation due by end of 2023 <p>RAUCS NATIONAL CORING PROGRAMME REPORT 2022 - June 2023.</p> <ul style="list-style-type: none"> ○ The RAUC(S) National Coring Working Group recommend continued National Coring to ensure compliance with the SROR. ○ Update- The 2022 National Coring Report was approved at the RAUC(S) meeting on 25th October 2023. The overall pass rate is now 90%. The RAUC(S) Co-Chairs will shortly issue a press release on the 2022 National Coring Programme. 	<p style="text-align: center;">Important information</p>

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Health & Safety	<p>George Borthwick sent out emergency contact details - to respond asap to enable information if kept up to date.</p> <p>Note As per page 83 of the "Safety at Street Works and Road Works, A Code of Practice" will all remind teams that upon completion of works all plant, equipment and surplus materials are removed promptly from the site, followed immediately by all signs, lighting and guarding equipment. If signs become unnecessary during works, they must be covered or removed. If temporary traffic control is removed or altered during the works, ensure that all surplus signs are removed or covered to minimise confusion. Signs should not be laid flat as they may form a trip hazard, and members of the public may pick them up again, thinking that they have been knocked over.</p>	<p>All</p> <p>Note</p>
AOCB	<p>EAC suggested to bring next RAUC meeting around the table rather than Teams – no objections from most.</p> <p>PB (SW) asked any meeting (site) to make sure to keep SW in the loop.</p> <p>PB – The Avenue, Girvan – sewer issues, possible sewer replacement – no works planned from SW (PB to raise). Investigation works to be carried out. FMC will speak to PB.</p> <p>LL – 7 working days for Traffic Light permits. 30 working days for TTRN.</p> <p>GR/KC – Princess Street, Ardrossan – SW planned works on 27 March. Confirmed as planned with possible nightshift. NAC looking to come in at same time to carry out street lighting connection – to be confirmed.</p> <p>SPEN Contractors – all was programmed, not taking into consideration for T/S – works need to be planned accordingly or applications will be refused.</p> <p>Conflicts on restriction areas with SGN/OR raised by NAC – any specific areas to be sent on.</p> <p>Request from NAC to extend notices to ensure T/M is mentioned.</p>	<p>Note</p> <p>SW</p> <p>SW</p> <p>Note</p> <p>Note</p> <p>SPEN</p> <p>SGN/OR</p> <p>Note</p> <p>All</p>

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	<p>LL asked there be ample time to send for extension requests, any less than 24hrs there might be a chance for refusal. – Still happening and raised again.</p> <p>2hr start slot – contractor compliance been good, looking at improvements going forward.</p> <p>LL asks that she is contacted if planned works are carried out on restricted surfaces prior to works commencing – many works recently carried out with no contact to the Roads Authority.</p> <p>DA raised a reminder to not use over banding</p> <p>NAC – receiving declined invoices from VM. VM no longer accepting via email or post and have to use Transcepta. NAC don't have the availability to use this due to invoices going through a 3rd party. VM to look into this and get back to NAC</p> <p><u>For diary</u></p> <p>2023 Meetings will be held at 1400 hours on the following dates via MS Teams -</p> <p>14 November 2023 – MS Teams</p> <p>2024 Proposed Meeting Dates: 13th February 2024; 14th May 2024; 13th August 2024; 12th November 2024.</p>	<p>LA's</p> <p>Note</p> <p>Note</p> <p>VM</p>
Date of Next Meeting	14 November 2023 – MS Teams at 2.00pm	