

# Ayrshire Roads Alliance

## Ayrshire & East Renfrewshire Roads Authorities and Utilities Committee Meeting

16 May 2023

### Draft Minutes

**Present:** Lynne Lyle (ARA) Chair, Yvonne Kerr (ARA), Lauren Wesson (ARA), Laura Campbell (ARA) Graeme Robin (NAC), Katie Campbell (NAC), Dougie Millard (SGN), Gavin Cook (ERC), Phil Boylan (SW) Stephen Scanlon (OR), Fiona McInnes (SW), John Hughes (SP), David McLean (V)

**Apologies:** Sandy Phillips (Amey), David Murdoch (NR), Stefeni Cownley (ESPG), Paul Lynch (Amey), Rebecca Chiverton (ESPG), Shaylyn Landman (ESPG), Andrew Matheson (VM), Karyn Davidson (V) Ian Dalrymple (OR),

Subject	Action/Discussion	Action
Note of Last Meeting	Accuracy: AGREED	Agreed
Matters Arising from previous meeting	No matters arising	
Roadworks Authorities and Undertakers specific projects	<b><u>EAC/SAC</u></b> All noted on Register for rest of the year, up until November – restart in January.  <b><u>ERC</u></b> . Awrs Road closure – 22-24 September, working up until November with a break until New Year. (Only requests for SW improvements to put through). Springfield Road All works on Register.  <b><u>NAC</u></b> All updated – budget to be approved in June. All lighting works recorded – list to be sent onto VM.  <b><u>Scottish Water</u></b> All works recorded on register, plan as usual.	<b>NAC</b>

Subject	Action/Discussion	Action
	<p><b><u>SPEN</u></b> All works on Register. No major works.</p> <p><b><u>BT</u></b> All quiet in Ayrshire, moving into other areas – await Government approval for other rural works. Contractor has been spoken to, to provide advance notice.</p> <p><b><u>VM</u></b> Will liaise with LA’s nearer the time, looking to start within NAC areas, works currently awaiting approval.</p> <p><b><u>SGN</u></b> All on system. DM to send LL works programme.</p> <p><b><u>Note</u></b> Ayr Show, Low Green (8-10 September) restrictions for all planned works – Prestwick (Airport) – A77, SGN to check programme with LL (flyer will sent out).</p>	<p><b>SGN</b></p> <p><b>Note</b></p>
<b>Street Café Permits</b>	No specific issues in any of the Road Authority areas. Street Café Permits are issued for a period of 12 Months in EAC and SAC. As of April 2023 no planning permission will be required.	<b>Note</b>
<b>Other works/remedial works</b>	<p><b><u>EAC/SAC</u></b></p> <ul style="list-style-type: none"> <li>• SW (Clancy) raised planned works – St Phillians Road – under restrictions. SW to arrange joint inspection to reinstate.</li> <li>• SGN – Belmont Road. Chase this up.</li> <li>• BT – Smallburn (3200172) – defective apparatus.</li> <li>• SW – Gatehead Road, Crosshouse – tobies (3295081).</li> </ul> <p>Option to select apparatus on defective apparatus – these are being declined. SW calls are prompted through the call centre who provides Ref Nos. LL will speak with DBS to take up at Local Area RAUC meetings.</p> <p><b><u>ERC</u></b></p> <ul style="list-style-type: none"> <li>• Defective apparatus will be sent to individuals.</li> </ul> <p><b><u>NAC</u></b></p> <ul style="list-style-type: none"> <li>• Defective apparatus raised in AORA – still waiting on updates.</li> <li>• SW – lots of old defective works – list to be sent to FMcI.</li> <li>• 9 currently outstanding for SGN.</li> </ul>	<p><b>SW</b></p> <p><b>SGN</b></p> <p><b>SW</b></p> <p><b>SW</b></p> <p><b>LL</b></p> <p><b>Note</b></p> <p><b>SW</b></p> <p><b>SGN</b></p>

Subject	Action/Discussion	Action
	<p><b><u>Scottish Water</u></b> Nothing noted.</p> <p><b><u>SGN</u></b> Nothing noted</p> <p><b><u>Open Reach</u></b></p> <ul style="list-style-type: none"> <li>National Coring – all figures are being collated and put onto AORA – these have been sent onto Councils, now coming to an end. This will be presented to RAUC within the next week.</li> </ul>	
<p><b>NRSWA Inspections</b></p>	<p><b><u>EAC/SAC</u></b> On target, figures will be sent out within the next week. LL/DBS/SS to meet regarding Sample A's.</p> <p><b><u>ERC</u></b> No issues</p> <p><b><u>NAC</u></b> Failure with Sample A's</p> <p><b><u>Interim Reinstatements</u></b></p> <p><b><u>EAC</u></b> To be looked into and report back to LL. BT overdue with agreement, few outstanding. SW – SW501 slipped.</p> <p><b><u>SAC</u></b> Same to be checked and closed down asap, mostly BT.</p> <p><b><u>ERC</u></b> 1 BT - Fenwick Road (SL3157857) 1 Barrhead. Bartling Drive – clear duct blockage (3241110)</p> <p><b><u>NAC</u></b> 4 BT permanent notice still sitting.</p> <p><b><u>Other Road Works Permission</u></b> No issues raised by all.</p> <p><b><u>RAUC(s) National and Coring</u></b></p> <p><b><u>EAC/SAC</u></b> All targets met and recorded, working on inspection rates.</p>	<p><b>LL</b></p> <p><b>BT</b> <b>SW</b></p> <p><b>BT</b></p> <p><b>BT</b></p> <p><b>BT</b></p>

Subject	Action/Discussion	Action
	<p><b>NAC</b> 2 to be sent for void testing. Still awaiting SGN/VM feedback. All submitted.</p> <p><b>ERC</b> All results in and sent to Utilities. Still awaiting on official closure. All agreed/logged, apart from 2.</p> <p><b>BT</b> Awaiting on 1 from Amey – any issues speak with DBS.</p>	<p><b>SGN/VM</b></p> <p><b>Amey</b></p>
<p><b>Defects/ Defective apparatus.</b></p>	<p><b><u>EAC/SAC</u></b> BT issues, list of defects sent re outstanding repairs. Smallburn Road, Muirkirk – 4/8 – single concrete cover on footway (SL3201670). Ongoing.</p> <p><b><u>ERC</u></b> Issues with Scottish Fire &amp; Rescue. List to be sent to all.</p> <p><b><u>NAC</u></b> Report 33 sent out.</p>	<p><b>BT</b></p>
<p><b>Local policies affecting road works.</b></p>	<p>No issues raised.</p>	
<p><b>Matters Arising from previous area RAUCs/RAUC(S) meeting</b></p>	<ul style="list-style-type: none"> <li>• Reinstatement Quality Plans (RQPs) will become mandatory for Undertakers from 1 April 2023. The Road Works Commissioner’s Office is currently reviewing submitted RQPs. If an Undertaker does not have an approved RQP by 1 April 2023 they may not be allowed to work in Scotland.</li> <li>• The Reinstatement Working Group are progressing with the new Specification for the Reinstatement of Openings in Roads (SRoR) and the target date for implementation is 1 October 2023. It is likely that some reinstatement types such as block paving and verges will have a shorter guarantee period than 6 years. <b>Reinstatement spec has been sent to The Commissioner, will come into effect 1/10/23.</b></li> <li>• The Road Works Commissioner issued a £10,000 fine in January 2023 to Scottish Water for a</li> </ul>	<p><b>Important information</b></p>

Subject	Action/Discussion	Action
	<p>systematic failure to comply with their statutory obligations when carrying out repairs to their pipes in roads. <b>Inspection Codes – reinstatement codes being looked at.</b></p> <ul style="list-style-type: none"> <li>From 1 April 2023 the Code of Practice for Safety and Street Works and Road Works applies to Road Authorities.</li> <li>From 1 April 2023 roads authorities must hold operative and supervisor street works qualifications</li> </ul>	
<b>Health &amp; Safety</b>	George Borthwick sent out emergency contact details - to respond asap to enable information if kept up to date.	<b>All</b>
<b>AOCB</b>	<p>EAC suggested to bring next RAUC meeting around the table rather than Teams – no objections from most.</p> <p>PB (SW) asked any meeting (site) to make sure to keep SW in the loop.</p> <p>PB – The Avenue, Girvan – sewer issues, possible sewer replacement – no works planned from SW (PB to raise). <b>Investigation works to be carried out. FMC will speak to PB.</b></p> <p>LL – 7 working days for Traffic Light permits. 20 working days for TTRN.</p> <p>GR/KC – Princess Street, Ardrossan – SW planned works on 27 March. Confirmed as planned with possible nightshift. NAC looking to come in at same time to carry out street lighting connection – to be confirmed.</p> <p>SPEN Contractors – all was programmed, not taking into consideration for T/S – works need to be planned accordingly or applications will be refused.</p> <p>Conflicts on restriction areas with SGN/OR raised by NAC – any specific areas to be sent on.</p> <p>Request from NAC to extend notices to ensure T/M is mentioned.</p> <p>LL asked there be ample time to send for extension requests, any less than 24hrs there might be a chance for refusal.</p> <p>NAC/SAC thanked by VM.</p>	<p><b>Note</b></p> <p><b>LA’s</b></p> <p><b>SW</b></p> <p><b>NAC/SW</b></p> <p><b>Note</b></p> <p><b>SGN/OR</b></p> <p><b>Note</b></p> <p><b>All</b></p>

<b>Subject</b>	<b>Action/Discussion</b>	<b>Action</b>
	<p>Any outstanding issue to be sent to SGN.</p> <p>Clearing down AORA – looking at defects over 6 months. Comments made by FMcI and also comments made to LA’s – 3 in EAC, FMcI to pass to LL.</p> <p>Still no photographs being sent to SW – ARA are looking into this with IT.</p> <p>2hr start slot – contractor compliance been good, looking at improvements going forward.</p> <p><b><u>For diary</u></b></p> <p>2023 Meetings will be held at 1400 hours on the following dates via MS Teams -</p> <p>15 August 2023 – London Road HQ, Kilmarnock  14 November 2023 – London Road, HQ, Kilmarnock</p>	<p><b>LA’s</b></p> <p><b>FMcI</b></p> <p><b>LL</b></p> <p><b>PU’s</b></p>
<b>Date of Next Meeting</b>	15 August 2023 in Sir Alexander Fleming Room, HQ at 2.00pm	