* Area RAUC Meetings should cover the agenda items below for all RAs and SUs in attendance.
* Minutes must be agreed as accurate and issued to all attendees no later than three weeks after meeting.
* Any remit to RAUC(S) shall be submitted 2 weeks in advance of that meeting.

1. **Introduction & Apologies;**  **Area Chair/Co-Chair.**
2. **Minutes of Previous Meeting:**

**a. Accuracy Area Chair/Co-Chair.**

**b. Action Tracking Area Chair/Co-Chair.**

1. **Written reports from Local Co-Ordination meetings/clusters; Area Chair/Co-Chair.** 
   1. **To ensure optimum co-ordination of works on roads**

**and to minimise inconvenience to road users Relevant RA.**

* 1. **Sample Inspection performance and management Relevant RA.**
  2. **Disputes and or Improvement Notices Relevant RA.**
  3. **Wider issues raised Relevant RA.**

1. **Matters Arising from previous RAUC(S); Area Chair/Co-Chair.**
2. **SRWC Report & Performance & Management**

**a. Performance Dashboard oSRWC.**

**b. Management Report oSRWC.**

* 1. **SRWR Report oSRWC.**

1. **Working Group reports; WG Chair/Co-Chair.**
   1. **Consultations and any feedback**
2. **Health and Safety; Area Chair/Co-Chair.**

**a) List of Plant Protection Systems Area Chair/Co-Chair**

**b) Emergency Contact Details Area Chair/Co-Chair**

**9. AOCB;**

a) Area RAUC Chairs/Co-chairs are agreed for at least next 2 years

b) Opportunity to discuss constitution changes to Area RAUC and or co-ordination meetings

**10. Date of Next Meeting(s): -**

**Venue to be confirmed by Chair/Co-Chair (Depending on circumstances):**