

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 13th February 2019 in The Studio, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.30)

Present

Stuart Black	Stirling Council	S.C.
David Corsar	Stirling Council	D.C.
Gerry Cullen	Traffic Scotland	G.C.
Ian Fleming	SPEN	I.F.
Jim Forbes	CityFibre	J.F.
Katrina Hardy	Ineos	K.H.
Owen Harte	Virgin Media	O.H.
Lisa Haston	SPEN	L.H.
Douglas Haughey	Century Link	D.H.
David Hearty	EE / MBNL / 3	D.Hea.
Douglas Hill	Angus Council	D.H.
Ewan Hogg	Falkirk Council	E.H.
Ian Humphries	Energetics	I.H.
Alan Hutcheson	Tay Road Bridge	A.H.
Ian Jones	Fife Council	I.J.
Stephen Kitt	Amey S.E.	S.K.
Caroline McAdam	Network Rail	C.McA.
Peter MacNab	Bear Scotland N.W.	P.MacN.
Duncan MacLennan	Openreach	D.MacL.
Craig McQueen	Scottish Water	C.McQ.
Hazel Moore	Bear Scotland N.E.	H.M.
Chris Murray	Sky	C.M.
David Nicol	Perth and Kinross Council	D.N.
John O'Neill	Dundee City Council	J.O'N.
Alex Petrie	SSEN	A.P.
Shannon Riley	Amey S.E.	S.R.
Iain Ross	O.S.R.W.C.	I.R.
John Russell	Amey /F.R.B. / Q.C.	J.R.
Ruth Scott	SSE Telecom	R.S.
Scott Walker	Clackmannanshire Council	S.W.

In Attendance

George Borthwick	RAUC(S) Sec.	G.B.
Robert Young	Scottish Government	R.Y.

Apologies

Karyn Davidson	Vodafone	K.D.
Clark Findlay	Ineos FPS	C.F.
Julie Greig	SGN	J.G.
Colin Heggie	Perth and Kinross Council	C.H.
Fiona McInnes	Scottish Water	F.McI.

Apologies (Continued)

Alex Petrie	SSE Networks	A.P.
Ali Schofield	Clackmannanshire Council	A.S.
Chris Skivington (Chair)	SGN	C.S.
Tommy Smith	Shell	T.S.
Elaine Stewart	SPEN	E.S.

1. Introduction

Jim Forbes in the absence of Chris Skivington welcomed all to the meeting.

The apologies were recorded as above.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on 14th November 2018 were agreed as read.

b. Action Tracking

See the Action Tracking Summary Report.

3. Local RAUC Reports

The Representatives of the Local RAUC's reported as follows: -

Central Local RAUC: D. O. N. M. 12-09-2018

- There continued to be problems with Clancy Dowcra with poor signing and guarding and poor workmanship. The failures should be recorded on the Register so that they can be addressed by the relevant S.U.

Clancy Dowcra are working in the area with both SPEN and Scottish Water.

C.McQ. indicated that Scottish Water tried to pick up on these issues and deal with them before they affected the R.A.

Fife Local RAUC: D. O. N. M. 16-10-2018

- There were similar problems with Clancy Dowcra in Fife with poor traffic management. They also have a habit of registering the work for 10 days then carrying out the in works and leaving the reinstatement until towards the end of the period.

SPEN were increasing their site inspection and Senior Management were requesting reports in order that they could take action on poor performance. L.H. was asked to provide a report on the actions being taken to deal with Clancy Dowcra. **Action – L.H.**

TayRAUC Local RAUC: D.O.N.M. 11-09-2018

- P&K had spoken to Clancy Docwra about their performance and have asked them to indicate how they will improve.

4. Feedback from RAUC(S) Meeting 5th December 2018

The previously circulated draft minutes were taken as read with items commented on as follows: -

- A presentation of the Apps was given to the meeting. The Apps appeared to be doing what they were set up to do.
- The Inspection Fees are likely to be as they are at present and issued annually on the same basis i.e. adjusted annually in line with inflation.
- The SROR Working group had reviewed the request for cold lay material to be used on reinstatements in excess of 2 metres square.

The Group were considering what changes would be require if a 6 year guarantee is introduced.

- Advice Note 3 (Coring) was to be revised in to accommodate comments from the Community then issued. (This has happened, and the document has been issued)

4a. RAUC(S) Committee Recruitment

The meeting noted that the Groups were now fully represented.

The Quality Plans Group needs to be reconstituted as the Telecom Community had developed a Q.P. which they wanted to introduce but considered it should probably be in line with or even used as a Community wide plan. The draft included for inhouse coring, photographic record and depth recording.

Martin Polland would be asked if he would be continuing on the Groups.

Nisha Bunting should be removed from the Groups. (Actioned post meeting)

5. National & Local Coring Update

a. National Coring Update

C.McQ. reported as follows: -

- The Advice Note No. 3 has now been issued.
- An addendum for dealing with local coring is being drafted by Jim Forbes and Stuart Harding and will be issued in due course.
- Shetland Isles and Orkney Islands Councils are still to indicate if they will be taking part in the programme.
- Transport Scotland are also at the same stage and confirmation is awaited on their involvement.
- The Committee is trying to provide a standard contract / tender document to be used in the five areas. They will however need to accommodate the various procurement requirements.
- The R.A. Representatives for the lead organisations have been recorded.
- The Lead Authorities should be checking on the S.U. contacts for agreeing items related to the programme.
- A meeting will be held in March to tie up any loose ends.
- The Sample report will be available on the Register during the first week in April. The actual coring sites should then be agreed as soon after as possible. The Coring should start as soon as this happens, and the Contractor is appointed.
- As soon as one section of the programme is completed the next section should commence.

- Jim Clegg at the Commissioner's Office will be monitoring the progress of the coring and will contact any Area / R.A. which is falling behind the time table mile stones.
- The R.As will contact the usual S.U. contacts for the names of the staff representative who will be dealing with the programme.

b. Local / Internal Coring Programmes Update

The Scottish Water coring programmes of their Capital and Minor Works are ongoing

An Addendum to Advice Note No. 3 is being drafted to deal with Local / Internal Coring Programmes.

6. SRWC Report & Performance

a. SRWC Report

A verbal SRWC Report was provided as follows: -

- The HAUC UK Conference is to be held on 16th May 2019 at the Emirates Stadium in Manchester. This is a free event and as many Scottish representatives as possible should attend.
- N.B. has left the O.S.R.W.C. to take up a post with UK Statistics and Analysis. All wished her well in her new post.
- A new person has been appointed to the post and will start with the O.S.R.W.C. in due course.
- The Organisations with poor performance reported in the Annual Performance Review have met with the Commissioner and they have been asked to submit improvement plans.
- In future one national Quarterly Report (Dash Board) will be issued rather than the Area Reports.

b. SRWC Indicators and Statistics

Comments on the previously circulated Dash Board Performance Report were as follows: -

- Where an Organisation is indicated in the red they should submit comments to the Commissioner's Office on how the required improvement is to be achieved.
- The two reports issued provide details of the R.As / S.U.s performance and the TROs / S.U.s performance.
- The required performance targets are issued as a third paper.
- Consideration is being given to grouping the S.U.s of a similar performance in order that the groups can be bench marked against each other. At present with one report comparison is difficult to produce as there are different sizes of Organisations with different levels of Noticing.

c. Local Sample Inspection Reports

The previously circulated Report was taken as read with the following comments: -

This report is used at the Local meetings where problems of poor performance is being discussed.

Perth and Kinross are still dealing with the request to Clancy Dowcra for an improvement plan.

d. Local Defect Inspections Report

The previously circulated Report was taken as read with the following issue raised: -

This report is used at the Local meetings where problems of poor performance is being discussed.

The R.As will review the need for these two Reports to be issued for the Area Meeting or to use them only at the Local Meetings. **Action – R.As**

CityFibre are setting up two weekly meetings in Stirling which will allow performance including defects to be dealt with before there is any build up.

e. Improvement Plans

No Improvement Plan requests had been issued by R.As on S.U.s in the quarter in the TayForth Area.

7. Safety

a. Safety Concerns/Issues

The Committee expressed concern about pedestrian safety not being provided on sites.

Problems included: -

No ramps and plates.

Parking of vehicles belonging to the Contractor and members of the public.

Footway closed with no alternative e.g. controlled crossing, pedestrian route through the site.

Pedestrian traffic signals switched off with no alternative provided. (This occurred outside a school)

The view was that these sites should be failed and recorded on the Register.

There were instances where the problems had been explained to the supervisor / operatives on site but when checked the following day the same problems still existed.

Safety must be provided to meet the road classification and traffic flows both vehicular and pedestrian.

b. Traffic Management Issues

Covered in a) above.

8. Information on Strategic Programmes of Works

a. Roads Authorities

The Committee noted the following R.A. works: -

Fife: -

The following events are planned: -

Links Market, Kirkaldy – 17th to 22nd April
Kirkaldy Half Marathon – 25th August

Women's Tour of Britain Cycle Race – Event will be held over the week 10th to 15th June 2019. One of the stages is planned to pass through Fife from north to south commencing possibly in Dundee. The start and finish points and the route have yet to be confirmed. More information will be issued when it is available.

Details of these events and affected roads will be posted in the Register.

BEAR Scotland: -

Work has commenced on the dualing the A9 between Luncarty and Birnam and will last for 2 years. There will be 4 overnight closures (19.30 to 06.00) commencing on the 22nd February.

Solheim Cup will be played at Gleneagles during the period 12th to 16th September. The A9 and surrounding roads will be affected and details will be posted on the Register.

Dundee

7 June 2019

Craig David Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre)

23 June 2019

Antiques Road Show at Slessor Gardens and V&A

Road Closure - Riverside Esplanade (south of Slessor Gardens nearest the River Tay) and lane closure on Tay Road Bridge northbound off ramp.

27 July 2019

Tom Jones Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre)

The third concert at Slessor Gardens is yet to be confirmed but it is likely to be in August/September 2019. Details will be issued once they are available.

Perth and Kinross

Athol Street, Perth will be affected by a closure from 29th April for 2 weeks.

Stirling

All events affecting the network are recorded on the Register.

The Stirling Marathon will be held on 28th April affecting various roads in Stirling.

Clackmannan

Road works are planned for the A91 Menstrie to Blairlogie Road at Stirling Boundary. Pre-patching works planned 9th April then surface dressing in July.

Major Roadworks are planned for the A907 Clackmannan Bypass which will affect A977(T) Gartary Roundabout. No dates yet but likely late summer 2019.

b. Statutory Undertakers Works

The CityFibre programme of work is ongoing in Stirling.

SPEN Programme - The Denny to Beaulay Project is on-going. There are works to connect solar panels into houses in Raploch & St Ninians sites, both in Stirling.

c. Forth Bridge Crossing

Details to be provided. J.R.

d. Superfast Broadband Update

DSBB Programme is still on planned Programme Targets and have achieved nearly 3800 LIVE CABS and over 550 LIVE fibre PONS across all the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP). Exchange Only Line (FTTC EO) solutions, which involve 2 new Streetside Cabinets/All In One – AIO – Cabinet/Fibre to the Remote Node (FTTrN), account for the remainder. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be poled and moleplough works in rural areas.

The Contract 1 deployment ended in March 2018. An Extended Build Programme is now running until December 2019 and will be predominantly FTTP deployment.

Beyond that there is a further deployment planned, termed “Reaching for 100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with award expected sometime this year.

9. Proposed Changes to Road Designations

Dundee Council and Transport Scotland are working on the designation for a section of road at the north end of the Tay Road Bridge. This will not require consultation as it is only affecting the Maintenance Authority and the associated data tables.

10. Management and Operation of the SRWR

A verbal SRWR Report was provided as follows: -

- The issue of the Annual Fees invoices will be delayed this year. The period for payment will as a result be reduced 60 to 30 days.
- The Super Users event to provide information on the Aurora Development so far commenced yesterday (12th February). They are fully subscribed with an additional day being provided.
- The Inspectors App is still under test. When it is rolled out it will have functionality to record non-referenced inspections. At present the likely rollout will be in April.
- The SRWR Steering Group are considering the training programme for Aurora. The proposal is to have: -
 - Forum events for Managers
 - Class room / hands on training for Superusers. This will allow them to provide inhouse assistance to the other users.
 - Web training for users (includes for a training record to be created).

- All Organisations should be aware of the available interfaces which will allow works management systems to feed into the Register.

11. Gazetteer Report

The previously circulated reports were taken as read with the following comments: -

- The National Street Gazetteer specification review is almost completed.
- A meeting has been held with the maintenance tool providers.
- A meeting will be arranged with the R.A. gazetteer development staff members.
- The impact on the R.As has been minimised.
- Consideration is being given to the amalgamation of the Roads Gazetteer and the Address Gazetteer to form the One Scotland Gazetteer.

12. Systems Assurance Team

- SAT is working with Symology on the Aurora Development and are impressed with the system and what it will provide.

13. Community Apparatus VAULT

No issues were raised.

14. AOCB

a. List of Plant Protection Systems

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

b. Emergency Contact Schedule

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

c. TayForth Gazetteer Group

BEAR Scotland have asked the group to reschedule their meetings in order that their representative can attend.

d. Caroline McAdam

The meeting noted that this would be Caroline's last TayForth Area RAUC meeting as she would be retiring before the next round of meetings. All thanks were recorded to Caroline for her input to the RAUC(S) Community over the years and wished her a long and happy retirement.

e. Meeting Arrangements

I.J. commented on the meeting room not being booked. This had been reported to J.G. who would check the bookings for the future meetings.

I.R. and I.J. would discuss with J.G. the suggestion that lunch is cancelled for future meetings as the meetings appeared to be finished earlier and several of the Representatives were not waiting for the lunch. **Action – I.R. / I.J. / J.G.**

15. Date of Next Meeting: - Wednesday 8th May 2019

**Venue: – Room No 11 Rothes Halls, Rothes Square, Glenrothes, KY7 5NX
(To be confirmed)**

Future Meetings Dates: -

August Meeting Wednesday 14th August 2019

November Meeting Wednesday 13th November 2019

The Meeting finished at 12.10